

Barnard College

Student Code of Conduct, Honor Code, and Conduct Process

Pilot Document Governing Conduct Occurring from
January 1, 2026 through August 31, 2026

Final as of November 12, 2025

Table of Contents

I. General Principles	3
A. Student Statements Regarding Conduct at Barnard	3
1. The Preamble to the Student Code of Conduct	3
2. The Honor Code	4
B. Student Rights and Responsibilities	4
C. Jurisdiction	4
D. Definitions	5
II. Expectations for Students: Student Code of Conduct and Honor Code	7
III. Conduct Process	19
A. Initial Reports	19
B. Interim Measures	19
1. No Contact Directives	20
2. Interim Suspensions	20
C. Investigations	20
1. Interviews	21
2. Inquiry Meetings	21
D. Post-Investigation Options	21
1. Dismissal	21
2. Mutual Agreement	22
3. Faculty-Student Resolution for Honor Code Matters	22
4. Administrative Meetings	23
a. Notice	23
b. Meeting Proceedings	24
c. Findings and Outcomes	25
d. Appeals	26
5. Student Conduct Board (SCB)	26
a. Selection and Terms of SCB Members	27
b. SCB Hearing Panel	28
c. SCB Pre-Hearing Process	28
d. SCB Hearing	29
e. SCB Hearing Panel Deliberations and Outcomes	30
f. Appeals and the SCB Appellate Panel	31
6. Honor Board	32
a. Selection and Terms of Honor Board Members	33
b. Honor Board Hearing Panel	34
c. Honor Board Pre-Hearing Process	35
d. Honor Board Hearing	36
e. Honor Board Hearing Panel Deliberations and Outcomes	37
f. Appeals and the Honor Board Appellate Panel	38
IV. Outcomes	39
A. Outcomes for Individual Students	39
B. Outcomes for Recognized Student Organizations	41
C. Conduct Records	42
V. Summary of Student Rights and Responsibilities	43
A. Student Responsibilities	43
B. Rights of Students Subject to Conduct Process	43

C. Rights of Students Serving as Witnesses	44
VI. Regular Review of Conduct Process	45

I. General Principles

The Barnard College Student Code of Conduct and the Barnard Honor Code hold Barnard students to a high standard of behavior inside and outside of the classroom. This high standard promotes academic honesty, fosters respect for each individual of our community, and protects the campus so that the College may fulfill its educational mission.

This entire document constitutes the Student Code of Conduct, and the Honor Code is considered part of the Student Code of Conduct. Part II of this document provides specific examples of conduct expected under the Student Code of Conduct, including the Honor Code. Part III of this document sets forth the process for determining violations of the Student Code of Conduct, including the Honor Code. Although the process varies to some degree depending on whether a student has violated an expectation of the Honor Code as opposed to the broader Student Code of Conduct, this document sets forth an integrated approach rooted in the College's educational mission. At all times, College decisions pursuant to the Student Code of Conduct, including the Honor Code, are governed by the statutes of Barnard College.

A. Student Statements Regarding Conduct at Barnard

1. Student Preamble to the Student Code of Conduct

The Student Code of Conduct is rooted in the code approved by Barnard students in 2009. At that time, students approved the following preamble:

As members of the Barnard College community, it is our goal to uphold the past, present, and future integrity of the Institution and the community by adhering to the highest standards of honesty and respect.

We show our dedication to Barnard by respecting the shared experiences and varied needs of our community members. Recognizing the value of every individual, we commit ourselves to protecting the well-being of our community, its members, and its resources. We observe the standards and expectations of our community both within and beyond the gates. We pledge to do all that is in our power to follow these principles to create a spirit of integrity, respect, and responsibility that allows us to honor ourselves, one another, and the Barnard College community.

2. Student Articulation of the Honor Code

Approved by the student body in 1912 and updated periodically, the Honor Code states:

We, the students of Barnard College, resolve to uphold the honor of the College by engaging with integrity in all of our academic pursuits. We affirm that academic integrity is the honorable creation and presentation of our own work. We acknowledge that it is our responsibility to seek clarification of proper forms of collaboration and use of academic resources in all assignments or exams. We consider academic integrity to include the proper use and care for all print, electronic, or other academic resources. We will respect the rights of others to engage in pursuit of learning in order to uphold our commitment to honor. We pledge to do all that is in our power to create a spirit of honesty and honor for its own sake.

B. Student Rights and Responsibilities

All Barnard College students enjoy the following rights and must live up to the following responsibilities:

- You have the right to freedom of inquiry, and you are expected to know and adhere to all College policies, including the Student Code of Conduct and Honor Code.
- You have the right to freedom of expression, and you are expected to exercise regard for the rights of others.
- You have the right to freedom of discussion, and you are expected to engage in respectful discourse, accepting others' rights to diverse opinions.
- You have the right to fair processes and timely resolution of conduct matters, and you are expected to cooperate fully and honestly in all meetings and proceedings related to the Student Code of Conduct and Honor Code.

C. Jurisdiction

Students are responsible for their conduct from the time they submit their applications for admission to Barnard through the awarding of their degrees. The Student Code of Conduct, including the Honor Code, govern students' conduct at all times, including when they are participating in a credit bearing program at another institution, such as a study abroad program, and when students withdraw from classes while a matter is pending pursuant to the Student Code of Conduct. Students are also responsible for the conduct of any visitors they bring onto the Barnard campus or Barnard property, including residence halls. In addition to the Student Code of Conduct, including the

Honor Code, Barnard students must follow Columbia University rules while they are on the Columbia campus, but any alleged violations of those rules will be addressed solely by Barnard using the Conduct Process set forth in Part III of this document. Student organizations officially recognized by Barnard must also follow the Student Code of Conduct, including the Honor Code.

D. Definitions

The following definitions are used throughout this document:

Administrative Meeting: A meeting conducted solely by a Conduct Administrator or a designee to determine if it is more likely than not that a student has engaged in conduct that violates the Student Code of Conduct or Honor Code and, if so, to determine appropriate outcomes.

Conduct Administrator: A person designated by the Dean of the College to review possible violations of the Student Code of Conduct and Honor Code and oversee the conduct process. In most instances, the Dean of the College will designate the Director of Student Intervention and Community Standards to serve as the Conduct Administrator, but the Dean has the sole discretion to designate other trained staff members to serve as the Conduct Administrator. All Conduct Administrators receive training in student conduct matters.

Conduct Process: The process the College will follow whenever a College official receives a report that a student has violated the Student Code of Conduct, including the Honor Code. Part III of this document sets forth the pilot conduct process that will govern reported violations occurring between January 1, 2026 and August 31, 2026.

Faculty-Student Resolution: A one-time, optional resolution for cases of academic dishonesty under the Honor Code pursuant to which a student accepts responsibility for the alleged violation of the Honor Code and agrees to a resolution with the faculty member who identified the potential violation of the Honor Code.

Honor Board: A body of students and faculty members authorized by the Dean of the College to determine whether students have violated the Honor Code, to determine appropriate outcomes when violations are found, and to consider appeals. In all cases involving a violation of the Honor Code that will not result in suspension, expulsion, or revocation of admission or a degree, the student may choose to have the case heard by a Conduct Administrator or the Honor Board.

Honor Board Hearing Panel: Five members of the Honor Board, including at least three student members, that determines whether it is more likely than not that a student has violated the Honor Code and, if so, determines appropriate outcomes.

Interim Measures: Optional measures imposed by the College in response to an alleged violation of the Student Code of Conduct that are designed to: protect the safety and well-being of members of the College community or a student's own physical or emotional safety and well-being; prevent the destruction of College property; or reduce the likelihood of a significant disruption to the College's educational mission. Examples of interim measures include no-contact directives and interim suspensions.

Inquiry Meeting: An initial meeting designed to review allegations and collect information regarding a reported violation of the Student Code of Conduct or Honor Code.

Investigation: A process of collecting information and facts regarding a reported violation of the Student Code of Conduct or Honor Code.

Peer Educator: A current Barnard student who is trained in the conduct process and serves as a resource to students, answering procedural questions and directing students to resources.

Student Conduct Board: A tripartite body of students, faculty members, and staff members authorized by the Dean of the College to determine whether students have violated the Student Code of Conduct, to determine appropriate outcomes when violations are found, and to consider appeals. The Student Conduct Board hears only those cases that may result in the suspension or expulsion of a student or revocation of admission or a degree; all other matters are considered by a Conduct Administrator or the Honor Board. In cases that may result in suspension, expulsion, or revocation of admission or a degree, the student may choose to have the case heard by a Conduct Administrator or the Student Conduct Board.

Student Conduct Board Hearing Panel: Five members of the Student Conduct Board, including two student members, two faculty members, and one staff member, that determines whether it is more likely than not that a student has violated the Student Code of Conduct and, if so, determines appropriate outcomes.

Support Person: A current Barnard student, faculty member, or staff member, who is not on sabbatical or leave of absence and is not a practicing attorney, who provides support to a student going through the conduct process but may not speak on behalf of the student.

II. Expectations for Students: Student Code of Conduct and Honor Code

Barnard students and Barnard-recognized student organizations are expected to act responsibly and with integrity inside and outside of the classroom. Expectations for student conduct in the classroom are generally governed by the Barnard Honor Code, and expectations for student conduct outside of the classroom are generally governed by the Barnard Student Code of Conduct. This Part delineates expectations for student conduct in specific contexts pursuant to both the Student Code of Conduct and Honor Code, but expectations for student conduct are not limited to these contexts. Instead, pursuant to the Barnard Student Code of Conduct, including the Honor Code, students are held to a high standard of behavior in all contexts. If students do not meet these expectations, they may be subject to the Conduct Process set forth in Part III of this document.

Academic Honesty

Pursuant to the Honor Code, students must engage with integrity in all of their academic pursuits, including by honorably creating and presenting their own work. It is students' responsibility to seek clarification of proper forms of collaboration and use of academic resources in all assignments or exams. Students must also properly use and care for all print, electronic, or other academic resources. Recorded class content — from lectures, labs, seminars, office hours, and discussion groups — is the intellectual property of professors and fellow students and may not be distributed or shared outside of class.

Acceptable Use of Technology in Course Work

Pursuant to the Honor Code, students must ensure that they are using generative Artificial Intelligence (AI) responsibly and in accordance with each professor's directions as noted on the course syllabus. If students have any questions about what is permissible, it is their responsibility to seek clarification from their professors.

Adherence to College Policies

Students must adhere to all [College policies](#) at all times. While on the Columbia campus, students must also adhere to policies, regulations, and rules promulgated by Columbia University.

Adherence to Law

Students must adhere to federal, state, and local law at all times, whether on or off campus.

Alcohol

Students may drink alcohol only in accordance with existing law. Students under twenty-one (21) years of age may not in any circumstance use, possess, manufacture, or distribute alcoholic beverages. Students of any age may not in any circumstance distribute alcoholic beverages to any person under twenty-one (21) years of age. If students aged twenty-one (21) and over choose to drink alcohol, they must drink responsibly. Public intoxication is prohibited for all students. More about the College's alcohol policy may be found at <https://barnard.edu/policy/aod>. Importantly, students will not face consequences pursuant to that policy or the Student Code of Conduct if their actions are encompassed by the following policy related to medical emergencies:

Responsible Community Action Policy: The health, safety, and welfare of Barnard College students and our community are of primary concern. In addition to making healthy choices, students are encouraged to look out not only for their own health and safety but also for that of their peers. As such, all Barnard students are expected to enlist support from Barnard CARES / Community Safety/CU-EMS in the event of a medical emergency, and especially those involving extreme intoxication or other ill effects related to the use of alcohol or drugs. In a medical emergency, the student who receives medical assistance, the student who reported the medical emergency, others involved, or the group/organization that actively seeks assistance will not be subject to disciplinary action for use or possession of alcohol or other substances.

Bicycles and Scooters

Electric bikes and scooters, hoverboards, and similar lithium-ion battery-powered devices may not be used or stored in any Barnard building, including in basements, stairwells, and common areas. Such devices may be kept outside on campus only at the bike racks found at West 117th Street and Broadway and West 119th Street and Broadway. Electric bikes and scooters, hoverboards, and similar devices may not be charged anywhere on the Barnard campus, including at the bike racks.

Students living in residence halls must store their non-electric bicycles and scooters and similar non-electric vehicles in bike racks or in student bedrooms or suite room areas. Bicycles and scooters may not be stored or left in residence hall lounges, stairwells, or other common areas or inside any other building at

Barnard. Students are responsible for cleaning any dirt or mud off their bicycles or scooters before they bring them into residence halls, and failure to do so may result in a cleaning fee.

Candles, Incense, and Open Flames in Residence Halls

Students may not bring candles into residence halls, including decorative or religious candles or candles with the wick removed. Incense, oil lamps, alcohol lamps, and open flame burners are also prohibited in the residence halls. Students wishing to burn candles or incense for religious observance may do so only in monitored public areas with prior permission from Residential Life and Housing. To inquire about this process, please contact housing@barnard.edu.

Care for Self and Premises in Residence Halls

All students living in residence halls are required to maintain acceptable standards of personal hygiene, self-care, and room cleanliness to a level that does not interfere with the general comfort, safety, security, health, or welfare of any member of the residence hall community. Students are to act responsibly and not interfere with the comfort or safety of their roommates or suitemates or other residence hall students. This includes employing basic safety practices when cooking or preparing food in any space in a residence hall. Residents are not permitted to leave cooking food unattended.

Common Areas in Residence Halls

Any space within a residence hall that is not assigned to an individual resident is designed to be shared by the student community. To ensure that all students may enjoy common spaces, students may not sleep or engage in sexual activity in common areas and they may not remove furniture from common areas. Common areas are for use by residents and authorized guests of that building and may not be reserved for group gatherings.

Although facilities staff members regularly clean lounges and common areas in the residence halls, residents and authorized guests must properly dispose their own trash or recycling and otherwise strive to keep common areas clean and in order. Failure to do so may result in a loss of common space access.

Conduct Process Abuse

Students must respect the Student Code of Conduct and Honor Code process, as set forth in Part III of this document, and respond to all requests for information pursuant to the Conduct Process. Failure to respond to one or more requests from the Conduct Administrator or other College officials may be considered abuse of the Conduct

Process. Abuse of the Conduct Process may also include, but is not limited to: failing to obey a notice from the Conduct Administrator or other College officials to appear for a meeting or hearing as part of the process; falsifying, distorting, or misrepresenting information before the Conduct Administrator or other College officials, including knowingly or intentionally providing a false report that leads to an investigation; disrupting or interfering with the process; threatening or intimidating the Conduct Administrator, members of the Student Conduct Board, or members of the Honor Board, verbally or physically; interfering with an individual's proper participation in, or use of, the process; attempting to influence the impartiality of the Conduct Administrator or members of the Student Conduct Board or Honor Board prior to or during the course of a proceeding; and failing to comply with an outcome imposed under the Student Code of Conduct or Honor Code.

Controlled Substances

In no circumstance may students manufacture, use, possess, distribute, or sell marijuana/cannabis, heroin, narcotics, or other controlled substances on campus or in residence halls. This prohibition includes paraphernalia related to the usage of such drugs and synthetic substances or other items ingested for intoxication effect. Students also may not misuse prescription medication on campus or in residence halls. Off campus, students may use controlled substances only in accordance with existing law.

Decorations in Residence Halls

Students may place posters, decorative adornments, signs, and artwork inside their residence hall rooms. These interior adornments should be affixed with painter's tape to ensure no damage is done to the walls or ceilings, and students are accountable for damage due to taping, stapling, or other forms of adhesive. Adornments and decorations are not permitted on the exterior doors of residence hall rooms or in halls or common areas. To request a religious accommodation to this policy, please contact housing@barnard.edu.

Discrimination

Students must at all times follow Barnard's [policies prohibiting discrimination and harassment](#). Pursuant to these policies, students may not discriminate against members of the Barnard community due to their actual or perceived membership in a protected class. The policies govern behavior that occurs on any College property or leased space or in connection with College-sponsored programs or activities and all conduct that creates, contributes to, or continues a hostile work, educational, or living environment for College employees, students, or third parties based on their actual or perceived membership in a protected class.

Disorderly Conduct

Students must follow the orders of College safety personnel and otherwise ensure the campus is welcoming to all students. Students may not expose others to conduct that is disorderly, lewd, or indecent. Students may not breach the peace or aid, abet, or coerce another person to breach the peace on College premises or at functions sponsored by, or participated in by, the College.

Disruptive Behavior

All individuals on the Barnard campus, including students, must follow the [Rules for the Maintenance of Public Order](#), which are mandated by the New York State Legislature for all college campuses. Pursuant to those rules and Barnard's community expectations, students may not significantly disrupt the normal operations of the College or unreasonably infringe on the rights of other members of the College community. This includes disrupting or obstructing teaching, research, administration functions, events, disciplinary proceedings, and other College activities.

Students may not impede access or egress to any room or building on campus or infringe upon the rights of others to access normal activities within any campus building, area, or program. This includes the deliberate obstruction of the free flow of pedestrian or vehicular traffic and any other behavior that infringes upon public safety at the College or at College-sponsored or supervised functions. These rules apply to activities on the Columbia campus as well as those at Barnard.

In residence halls, all students are entitled to the quiet enjoyment of their assigned rooms and common areas. Any noise or behavior that limits students' rights of equal use and access to rooms, suites, halls, and common areas is prohibited. In particular, students may not use amplified sound instruments or equipment at any time in the residence halls. Students must also monitor their volume (i.e. voices, music) and comply with requests to maintain reasonable levels of noise within the residence halls. Noise that can be heard outside of one's room is considered unreasonable. Quiet hours are in effect from 11pm-9am on Sunday through Thursday and from 1am-10am on Friday and Saturday, but residents should also respect 24-hour courtesy hours at all times and be mindful of their noise.

Doxing

Students may not knowingly and publicly expose an individual's private information with the aim to humiliate, bully, harass, or otherwise harm that person.

Electrical Equipment, Appliances, and Lights in Residence Halls

Fire safety is a top priority throughout campus, and particularly in residence halls. To reduce the likelihood of fires in the residence halls, all permissible electrical equipment and appliances must be UL approved and in good working order, preferably with an automatic on/off feature. Appliances used for cooking may not be kept or used in individual student bedrooms except for coffee makers, popcorn poppers, hot pots, and refrigerators of 3.5 cubic feet or less. Students must plug electric lights into a surge protected power strip, and lights should be turned off when students are not present. Students may use indoor holiday lights in residence halls, but larger holiday lights labeled as “outdoor” lights are not permitted. Attaching paper shades or any other decorations to light fixtures is also prohibited. Students may not use or display electrical lights or other decorations outside of a student’s room or suite.

Failure to Comply

All students are required to comply with any directives issued to them by College officials and officials at Columbia. To ensure public safety, it is particularly important that students at all times comply with the directions of CARES (Community Accountability, Response, and Emergency Services) staff, all community safety officers, and law enforcement officials, including requests for students to identify themselves. Students in residence halls must also allow staff access to a room or suite upon request and must otherwise follow staff directions about residence hall activities.

Fire Safety

To ensure the safety of the campus community, all students must follow all fire safety rules of the College and take care not to start any fires. All students must evacuate buildings, including residence halls, when a fire alarm sounds. Causing a false fire alarm is strictly prohibited, as is tampering with fire extinguishers, smoke detectors, and other fire safety equipment. Fire escapes may be used only in emergencies, and even then fire escapes should be used only if interior stairs are blocked by flames or smoke or are unsafe to access.

Furniture in Residence Halls

Barnard maintains a strict furniture policy for residence halls in order to ensure fire safety, maintain cleanliness, and prevent exposure to pests in student rooms. All rooms are furnished by the College with a bed, desk, dresser, and wardrobe/closet, and all College-provided furnishings must remain in their designated location. Students may not substantially move furniture within a room and may never move furniture out of a room. If furniture is discovered in a space where it does not belong, it will be relocated at the student’s expense.

In addition to College-provided furniture, students may bring the following personal furniture items into the residence halls:

- Lamps (only non-halogen bulbs)
- Media stands
- Bookcases
- Nightstands/bedside tables
- Sets of drawers
- Desk chairs
- Single-seating chairs weighing less than 30 lbs (such as a stool, ottoman, camping chair, butterfly/bungee chair, bean bag chair, folding chair, papasan chair, etc)

All personal furniture must fit within a student's bedroom or suite. Please note that the total dimensions for each furniture piece must not exceed 80 inches, calculated by adding the longest width, the longest height, and the longest depth together when fully extended. Aside from a desk chair, there is a limit of one single-seating chair per room and two single-seating chairs per suite-style living room. Residents are responsible for removing personal furniture from the room when they move out of the building, and failure to do so will result in a fine.

Students may not bring large furniture items into residence halls unless they receive a [housing accommodation](#) from CARDS. Large furniture items include, but are not limited to, couches, futons, mattresses, bed frames, dining tables, recliners, and armchairs.

Guest Policy

Students may host non-Barnard visitors on campus only if they follow the College's protocols and policies for guest access. All guests must act in accordance with all College policies while visiting, and students who are hosting guests are responsible for their guest's compliance with all College policies. The College reserves the right to suspend or terminate a student's guest privileges, as well as the right to limit guest privileges when classes are not in session or as otherwise deemed necessary.

Students living in residence halls who wish to host a non-Barnard visitor in their residence hall must follow the sign-in procedures set forth [here](#). Students may not lend keys to others or duplicate keys for others, including students whose access to campus or specific buildings has been restricted.

Authorized overnight guests in residence halls must be accommodated in their host's room or suite and are not permitted to sleep in lounges or other public spaces. Students

in residence halls are strongly encouraged to have conversations with their roommates and suitemates about their comfort with guests, including overnight guests. The total number of people sleeping in a residence hall room or suite may not exceed twice the space's assigned occupancy (a double may host only two guests, for a total of four people, and a suite of four students may host only four guests, for a total of eight people).

Authorized overnight guests who are 18 years or older may stay for a maximum of four days per 30-day period. Guests under 13 years old must be accompanied by their parents or legal guardians at all times on campus and may not stay overnight under any circumstances. Students may host guests aged 13-17 years only with advance permission from residence hall staff and with the permission of the minor's parent or legal guardian. Students must submit a request form at least 48 business hours in advance of the visit. More information may be found [here](#). Minor guests will not be permitted at certain times as outlined [here](#).

Students in residence halls may not accept any payment, service, barter, or other remuneration from a guest in exchange for the guest's ability to stay in a room or suite.

Harassment

Students must at all times follow Barnard's [policies prohibiting discrimination and harassment](#). These policies govern behavior that occurs on any College property or leased space or in connection with College-sponsored programs or activities and all conduct that creates, contributes to, or continues a hostile work, educational, or living environment for College employees, students, or third parties based on their actual or perceived membership in a protected class.

Students also may not engage in harassment for reasons other than an individual's actual or perceived membership in a protected class. Students may not engage in repeated, unwelcome verbal or physical conduct in person or electronically that, because of its severity or persistence, interferes with or adversely affects an individual's work, education, or living environment.

Hazing

Students must treat their fellow classmates with respect at all times and may not engage in hazing in any circumstance. Hazing is defined as any reckless or intentional act that endangers the mental or physical health or safety of a student for the purpose of initiation, admission into, affiliation with, or as a condition for continued membership in a group or organization. This may include the destruction or removal of public or private property or any act that a reasonable person would find demeaning,

uncomfortable, embarrassing, humiliating, or ridiculing. The expressed or implied consent of participants is not an excuse for hazing.

Students must report any hazing that they witness. Apathy or acquiescence in the presence of hazing will be considered participation in hazing.

Honesty Outside of the Honor Code

Students are expected to be honest and act with integrity at all times, including with respect to activities not included in the Honor Code. Students may not knowingly or intentionally furnish false information to any College official, faculty member, or office. Students may not forge, alter, or misuse any College document, record, or instrument of identification.

Keys for Residence Halls

All students living in residence halls are responsible for the keys provided for entry into their residence hall. Residence hall keys are property of the College, and lost keys must be reported to Residential Life and Housing staff. Students will be charged fees if they require replacement keys.

Residents are required to possess their room key at all times, and they may not lend their keys to others. Excessive use of the emergency key is prohibited. Students who borrow the emergency key or otherwise require lock-out assistance more than twice in one week, three times in one month, or six times in one semester may be required to meet with their residence hall staff.

Pets in Residence Halls

Students may not keep or host pets in residence halls except for fish in a 5-gallon tank or less or approved Service and Support Animals. Requests for Service and Support Animals must be submitted to CARDS as a [housing accommodation request](#). For questions about Service and Support animals, please contact CARDS@barnard.edu.

Possession of IDs

All students are issued IDs by the College, and students must present these IDs when asked, including when entering campus and campus buildings. Students may not give their ID cards to other individuals, including to students whose access to campus or specific buildings has been restricted.

Posting

All students must comply with the College [Posting Policy](#) throughout campus. Residence hall bulletin boards are solely for the use of Residential Life and Housing staff or other College offices as designated. Altering or damaging any materials posted on residence hall bulletin boards is prohibited.

Prohibited Items in Residence Halls

In order to prevent fires and ensure a safe living environment, students living in residence halls may not bring certain items into residence halls, as set forth at <http://barnard.edu/reslife/policies/prohibited-items>.

Recycling in Residence Halls

Recycling is required by New York City law. All students living in residence halls must adhere to recycling guidelines posted on each floor with specific details for that location.

Retaliation

No member of the Barnard community may engage in retaliation against any individual who files a complaint of discrimination or harassment or who makes a report under the Student Code of Conduct, including the Honor Code. Retaliation includes any adverse action or threatened action, taken or made personally or through a third-party, against someone who reports behavior, files any complaint, is the subject of a complaint, or who is involved with the Conduct Process or nondiscrimination process.

Smoking

All members of the Barnard community must follow the College's Smoking Policy while on campus. The College is a smoke-free campus, including in all buildings and residence halls. Students may not smoke any substance in student bedrooms and suites, all common areas, balconies, and anywhere within 25 feet of any College building. Students may not possess in residence halls any smoking devices or paraphernalia, including but not limited to pipes, bongs, vaporizers, electronic cigarettes, and hookahs, even as decorations.

Soliciting

Students may not conduct any commercial activities on campus, including conducting a business or commercial solicitation of any sort. This prohibition includes activities in or from the residence halls. Commercial solicitation is defined as selling, posting ads, recruiting for commercial membership, or the commercial sale of products, services, or tickets in person, door to door, or via voicemail, email, or print.

Theft and Abuse of Computer Facilities and Resources

Students must follow the College's Computer Use Policy at all times. Students may not steal or otherwise abuse computer facilities and resources, including but not limited to unauthorized entry into a file to use, read, or change the contents or for any other purpose; unauthorized use of another individual's identification and/or password; unauthorized transfer of a file; use of computing facilities and resources in violation of copyright laws; use of computing facilities and resources in ways that interfere with the work of other students, faculty members, or College officials; use that interferes with the normal operations of the College computing system; and use of computing facilities and resources to send, print, duplicate, or distribute obscene or abusive messages.

Theft and Damage of Property

Students must respect the property of the College and the property of others at all times. Students may not steal or attempt to steal property belonging to the College, a member of the College community, or any other individual or entity, whether on or off campus. Students may not damage College property, including residence hall furnishings, or the property of others. Students may not remove any non-disposable items from any campus dining location, including, but not limited to, silverware, plates, bowls, cups, and trays.

Although students living in residence halls are encouraged to personalize their living spaces, they may not alter the physical space of their rooms or suites, drill or nail holes into any surface, or affix tapestries and similar decorations to ceilings, light fixtures, or doorways. Students may not paint any part of their living space in a residence hall or paint any furniture issued or supplied by the College.

Threatening Behavior

Students may not threaten any member of the Barnard community or otherwise engage in conduct that endangers the health or safety of any person, including but not limited to physical abuse, threats, intimidation, or coercion; verbal abuse, intimidation, or coercion; and written or digital communications that include threats, intimidation, or coercion, whether in hard copy or sent via electronic means, including but not limited to texts, emails, and social media.

Time, Place, and Manner Rules

Students must follow all College time, place, and manner rules governing [events](#), [tabling](#), [demonstrations](#), and similar activities. These rules ensure that all students have equal access to planning such activities on campus. In addition, these rules ensure that campus activities do not interfere with the educational mission of the College.

Unauthorized Entry to Campus and College Property

When identification is required to enter campus or any part of campus, students must show that identification to enter campus and campus buildings. Students may not lend their identification to others for the purpose of providing them with unauthorized entry to Barnard or Columbia or otherwise assist them in obtaining unauthorized entry to, or use of, Barnard or Columbia grounds and buildings. Students living in residence halls also may not lend keys to others or duplicate keys for others. Students receiving College keys in any other context may use the keys only for the authorized purposes and may not lend or duplicate the keys.

Students may be in College classrooms, buildings, laboratories, or libraries only during authorized hours. Students may enter other students' residential spaces only with permission. Students are never permitted to be on the roof of any College owned or operated building, with the exception of College-designated spaces that are appropriately staffed or in the event of an emergency. Students also are not permitted to use fire escapes unless there is a fire-related emergency, and students may not otherwise lean out of windows or occupy building ledges.

Unauthorized Video and Surveillance

Students must respect the privacy of their classmates and other members of the Barnard community. Students may not make an audio, video, or photographic record of any person while on College premises without that person's prior knowledge and consent. This includes creating email, text, or social media communications or profiles using the name or likeness of another without their prior knowledge and consent.

Vandalism and Damage to Property

Students may not intentionally or recklessly cause damage to property belonging to the College, a member of the College community, or any other individual or entity, whether on or off campus.

Weapons

Students may not possess, use, distribute, or manufacture weapons on campus or in any College building, including firearms, explosives, ammunition, facsimile or simulated weapons, tasers, swords, pepper spray, mace, bowie knives, switchblade knives, or dangerous chemicals.

Window Use and Tampering with Window Stoppers

Members of the Barnard community, including students, are prohibited from sitting or standing on window sills, placing articles of any kind on the sills of open windows, or hanging any object outside of windows, including but not limited to tapestries, banners, flags, posters, and sheets. Community members, including students, also may not affix

any signs or objects to the exterior of windows or post signs or objects on the interior of windows that can be read from outside of any campus building. No one may throw or project anything out of a window, including but not limited to liquids, lights, or laser pointers. No one may remove or tamper with window stopper devices or window guards that have been installed as a required safety precaution.

III. Conduct Process

If students do not meet the expectations set forth in this document, they will be required to engage in the Conduct Process set forth below. At all times, the College will strive to help students learn from their conduct so they may fully engage in the life of the College. Students registered with CARDS may request accommodations to ensure their full and equal participation in the Conduct Process.

A. Initial Reports

Any member of the Barnard community may file a report that a Barnard student is not meeting the expectations set forth in this document. Officials at Columbia may also file a report that a Barnard student failed to follow Columbia rules. Professors at Columbia may file reports outlining academic honesty concerns encountered when teaching Barnard students at Columbia.

Reports may be made by contacting the Office of the Dean of the College or by using any public reporting form. All reports received, including those brought pursuant to the Honor Code, will be directed to the Conduct Administrator. To ensure prompt resolution, the College asks that reports be made as soon as possible after the conduct comes to light, preferably within three business days.

B. Interim Measures

In certain extraordinary circumstances, the Conduct Administrator may impose interim measures at the outset of the Conduct Process or at any time during the Conduct Process in order to ensure a student's own physical or emotional safety and well-being, to ensure the safety and well-being of other members of the College community, to preserve College property, or to reduce the risk posed by an ongoing threat of significant disruption to the College's educational mission. Interim measures include but are not limited to no contact directives, interim suspensions, or restrictions to campus or College privileges.

1. No Contact Directives

To protect the physical safety and learning and working environments of all members of the Barnard Community, the Conduct Administrator may require a student who is the subject of a report to have no contact with another student, staff member, or faculty member. A no contact directive will specify in writing that the student must not have any direct or indirect contact (via electronic means or third parties) with the specified party. The directive may restrict or allow access to specific events, buildings, or programs and may provide instructions that the student must follow when encountering the specified party.

2. Interim Suspensions

The Conduct Administrator may decide that a student who is the subject of a report should be suspended from the College on an interim basis in order to ensure the student's own physical or emotional safety and well-being, to ensure the safety and well-being of other members of the College community, to preserve College property, or to reduce the risk posed by an ongoing threat of significant disruption to the College's educational mission.

If the Conduct Administrator determines that an interim suspension is warranted, they will inform the student in writing that an interim suspension has been imposed. This written notice will detail the scope of the interim suspension and specify the reasons for the interim suspension. If an interim suspension requires a student to temporarily vacate from a residence hall, the notice will state that students have at least 24 hours to vacate and impose conditions on their ability to access residence halls during that time.

All notices of interim suspension will also include the time, date, and place of a mandatory emergency meeting with the Conduct Administrator that must take place within 48 hours of the imposition of the interim suspension. At this mandatory emergency meeting, the student may review and contest the interim suspension or request accommodations due to undue hardship. Interim suspensions may remain in effect until the Conduct Process is completed. Interim suspensions do not replace the Conduct Process set forth in this document.

C. Investigations

The Conduct Administrator will review all reports received and will determine if additional information is needed. If additional information is needed, the Conduct Administrator may conduct an investigation directly or through other units at Barnard and Columbia, including but not limited to CARES (Community Accountability,

Response, and Emergency Services), CU-EMS, the Dean's Office for Advising and Support, Residential Life and Housing, and the Office of Nondiscrimination. Investigations may include interviews of those who made a report or witnessed conduct, inquiry meetings with students who are the subject of a report, review of swipe or web access data, examination of security video footage, review of social media accounts, and other means. Students may also voluntarily provide information to the Conduct Administrator.

1. Interviews

If interviews with witnesses or those who filed a report are required during an investigation, the Conduct Administrator will make the interview request in writing. Interviews will be conducted by the Conduct Administrator or by College staff from relevant departments, including but not limited to Campus Life, the Dean's Office for Advising and Support, Residential Life and Housing, and the Office of Nondiscrimination. All College employees and students must accept interview requests and participate fully. Cell phone use and unauthorized recordings are not permitted during interviews.

2. Inquiry Meetings

The Conduct Administrator may also conduct an inquiry meeting with the student who is the subject of any report. The purpose of an inquiry meeting is to gather sufficient information to determine if a report has merit and/or to determine if a report may be resolved on a basis acceptable to the student and the Conduct Administrator. Students must participate in inquiry meetings, and each student may be accompanied by a Support Person so long as the student identifies the Support Person to the Conduct Administrator at least 24 hours before the inquiry meeting and the Support Person meets the criteria set forth above in this document. Cell phone use and unauthorized recordings are not permitted during inquiry meetings.

If a report is resolved on a basis acceptable to the student and the Conduct Administrator during the inquiry meeting, that disposition shall be final and will conclude the proceedings pursuant to this document. If the report is not resolved, the proceedings will continue as set forth below.

D. Post-Investigation Options

Upon completing an investigation, the Conduct Administrator may proceed in one of the following ways.

1. Dismissal

If the Conduct Administrator determines that a report is without merit, the Conduct Administrator may dismiss the report and conclude the conduct process at that time.

2. Mutual Agreement

If the Conduct Administrator determines that a report may have merit, the Conduct Administrator will ask the student who is the subject of the report to accept responsibility and agree to outcomes to resolve the matter. As a general matter, accepting responsibility will result in more favorable outcomes for the student. If the student accepts responsibility and agrees to outcomes in a signed, written document, the Conduct Process is concluded at that time.

3. Faculty-Student Resolution for Honor Code Matters

For matters involving academic dishonesty or otherwise falling under the Honor Code, the faculty member who filed the report of a potential violation of the Honor Code may contact the Conduct Administrator to request a Faculty-Student Resolution. Upon receiving such a request, the Conduct Administrator will research the student's file and inform the faculty member of any prior academic integrity findings. If the student has no record of academic integrity violations, and the case appears to be one that would result in disciplinary probation or a disciplinary warning after an Administrative Meeting or Honor Board Hearing, the matter may be resolved by the faculty member and the student.

A Faculty-Student Resolution may result in a reduced grade on an assignment, a reduced grade in the course, additional assignments, or other educational outcomes. All potential outcomes must comply with all College policies, including grading policies, and a student may not drop or withdraw from a course or elect P/D/F grading once a report alleging academic dishonesty or other Honor Code violations has been received.

The faculty member and student must agree to any outcome in a signed, written document, and the faculty member must forward the document to the Conduct Administrator and the Assistant Vice President and Vice Dean of the College-Student Support, both of whom will keep the document on file. If a subsequent academic integrity report is filed with respect to the same student, that report will not be eligible for a Faculty-Student Resolution, and the student may be subject to heightened outcomes at the conclusion of an Administrative Meeting or Honor Board Hearing.

4. Administrative Meetings

If the Conduct Administrator determines a report may have merit and the student who is the subject of the report does not accept responsibility or agree to outcomes, the Conduct Administrator will determine if the conduct alleged in the report or revealed in the investigation is sufficiently serious to warrant suspension or expulsion from the College or revocation of admission to the College or of a degree already awarded by the College. If the conduct is not sufficiently serious to warrant suspension, expulsion, or revocation of admission or a degree, then the Conduct Administrator will proceed to conduct an Administrative Meeting.

Students who have been reported as engaging in academic dishonesty or otherwise violating the Honor Code, may choose to proceed with an Administrative Meeting or may ask the Conduct Administrator to transfer the report to the Honor Board (described below). The Conduct Administrator will honor all such requests.

Administrative Meetings are conducted by the Conduct Administrator with the goal of determining whether it is more likely than not that a student has engaged in conduct that does not conform to the expectations set forth in Part II of this document. A student's good-faith cooperation and willingness to take responsibility for their actions during the meeting will be considered a mitigating factor in the event the Conduct Administrator finds the student responsible for violating the Code. To the contrary, a student's refusal to answer questions or the provision of evasive answers may result in the Conduct Administrator drawing negative inferences against the student when determining responsibility and outcomes. Administrative Meetings are reserved for those cases that will not lead to suspension, expulsion, or revocation of admission or a degree.

a. Notice

The Conduct Administrator will provide the student with written notice of an Administrative Meeting at least seven business days before the meeting takes place. The notice will explain the reasons why the meeting is taking place, set forth the time and place of the meeting, and provide the student with an opportunity to review materials with the Conduct Administrator prior to the meeting (although materials may not be reproduced or distributed). The Conduct Administrator will also provide the student with an opportunity to meet with a Peer Educator, who will go over the Administrative Meeting process and answer questions.

At least three business days prior to the Administrative Meeting, the Conduct Administrator will provide the student with written notice of all individuals who will be

present during the meeting as witnesses. The Student may request to bring additional witnesses to the meeting, subject to the Conduct Administrator's approval, and the student is entitled to bring one Support Person to the meeting so long as the student identifies the Support Person to the Conduct Administrator at least 24 hours before the Administrative Meeting and the Support Person meets the criteria set forth above in this document. The student is responsible for communicating with their respective witnesses and Support Person, and an Administrative Meeting may not be rescheduled due to the availability of a witness or Support Person.

b. Meeting Proceedings

Administrative Meetings are closed to the public, and the Conduct Administrator will keep a written record of all activities during meetings. Cell phone use and unauthorized recordings are not permitted during Administrative Meetings.

The Conduct Administrator will begin the meeting by introducing all parties and outlining how the meeting will proceed in order to ensure that all participants understand the process. The student is entitled to be accompanied by a Support Person so long as the student has informed the Conduct Administrator of the Support Person's identity at least 24 hours before the meeting and the Conduct Administrator has determined that the Support Person meets the criteria set forth above in this document.

The Conduct Administrator will then excuse witnesses to a waiting area until called. The Conduct Administrator will proceed to read aloud the alleged conduct under review and ask the student to offer a narrative account of their conduct, including whether they accept responsibility for all or some of the conduct. The Conduct Administrator may ask the student questions about their narrative account and about other information from the investigatory materials.

The Conduct Administrator will then call witnesses into the meeting one by one to provide their narrative accounts. The Conduct Administrator may ask questions of each witness, and the student may direct questions to witnesses through the Conduct Administrator. The Conduct Administrator has the discretion to adjust the wording of the student's questions or reject questions that are not relevant.

Although the Support Person is entitled to be present throughout the Administrative Hearing, the Support Person may not address the Conduct Administrator or any witnesses. The student may ask for a short break at any time to consult with the Support Person.

At the end of the meeting, the student may provide a closing statement. The Conduct Administrator will then adjourn the meeting.

c. Finding and Outcomes

Immediately after an Administrative Meeting, the Conduct Administrator will deliberate over the information presented at the meeting. Based on that deliberation, the Conduct Administrator will determine whether it is more likely than not that the student is responsible for engaging in conduct that does not conform to the expectations set forth in this document.

The Conduct Administrator will consider a student's good-faith cooperation and willingness to take responsibility for their actions during these deliberations. A student's refusal to answer questions during the Administrative Meeting or the provision of evasive answers may result in the Conduct Administrator drawing negative inferences against the student when determining responsibility.

If the student is found responsible, the Conduct Administrator will determine the appropriate outcomes from among the list of outcomes set forth later in this document. At a minimum, a student found responsible will be given a disciplinary warning. Each case is considered individually, but if a student received a disciplinary warning in a previous case, further findings of responsibility will likely lead to disciplinary probation or other outcomes more severe than a disciplinary warning. A student's good-faith cooperation and willingness to take responsibility for their actions will likely lead to less severe outcomes, whereas a student's refusal to answer questions or the provision of evasive answers may lead to more severe outcomes.

If the Conduct Administrator believes the conduct for which a student has been found responsible is sufficiently serious to warrant suspension, expulsion, or revocation of admission or a degree, the Conduct Administrator will inform the student that the student may choose to refer the matter to the Student Conduct Board (SCB) for a determination of outcomes only. The student will decide whether outcomes will be determined by the Conduct Administrator or the SCB.

Within fifteen business days after the conclusion of an Administrative Meeting, the Conduct Administrator will send a letter to the student via email stating if the student has been found responsible and, if so, setting forth the outcomes imposed. Outcomes will be in effect as of the date of the outcome letter.

For outcomes related to Honor Code violations, the Conduct Administrator will copy the reporting faculty member on the outcome letter, and the reporting faculty member may

take a finding of responsibility into consideration when making a determination about the student's final grade. Course grades are the purview of the instructor of record, and the reporting faculty member may rely on the outcome to reduce a grade on an assignment, reduce a grade in the course, require additional assignments, or impose other responsibilities on the student. All faculty decisions must comply with all College policies, including grading policies, and a student may not drop or withdraw from a course or elect P/D/F grading once an academic dishonesty report has been received.

d. Appeals

Students may appeal any finding of responsibility and any outcome within ten business days after the date of the outcome letter. Appeals must be in writing and must follow the instructions provided within the outcome letter. Appeals will be considered only if they set forth one or more of the following grounds for appeal:

- i. The Administrative Meeting was not conducted fairly in light of the charges and information presented or did not follow the process set forth in this document;
- ii. The student has learned new information or facts, not available at the time of the Administrative Meeting, sufficient to alter a decision; or
- iii. The outcome(s) imposed were not appropriate for the finding of responsibility.

The Dean of the College may hear the appeal or identify another Conduct Administrator to hear the appeal. Appeals shall not be heard by the Conduct Administrator who conducted the Administrative Meeting. The Dean or Conduct Administrator hearing the appeal may uphold all findings or outcomes; modify findings or outcomes; impose additional outcomes in light of new information; or re-open the Administrative Meeting to allow reconsideration. If on appeal the original finding is upheld, the matter shall be considered final and binding upon all involved. Students are afforded only one appeal of any decision.

5. Student Conduct Board (SCB)

If the Conduct Administrator determines a report may have merit and the student who is the subject of the report does not accept responsibility or agree to outcomes, then the Conduct Administrator will determine if the conduct alleged in the report or revealed in the investigation is sufficiently serious to warrant suspension or expulsion from the College or revocation of admission to the College or of a degree already awarded by the

College. If the conduct is sufficiently serious to warrant suspension, expulsion, or revocation of admission or a degree, the Conduct Administrator will inform the student that they may choose to refer the matter to the Student Conduct Board (SCB). The student will decide whether the matter is heard by the Conduct Administrator through an Administrative Meeting or whether the matter is heard by the SCB.

The SCB's role is to engage and educate students in order to shape a community of respect, mutual trust, and ethical conduct. The SCB is composed of selected students, faculty members, and staff members.

At all times, the SCB shall have eight student members, six faculty members, and six staff members. All SCB members are responsible for exhibiting sensitivity, integrity, and professionalism in their actions and respecting the privacy and confidentiality of this role. Members must also accept the student conduct expectations set forth in Part II of this document; it is not the role of the SCB to question those expectations.

a. Selection and Terms of SCB Members

The members of the SCB shall be selected by a three-member panel of student conduct experts. The selection panel will consist of the Dean of the College or a designee who has similar education and training in higher education leadership; a faculty member who has served on the Student Code of Conduct committee, the Honor Board, or a similar student life committee; and an expert who is not affiliated with Barnard who is selected by the SUNY Student Conduct Institute.

The selection panel will choose among applications submitted by students, faculty members, and staff members. The Provost and Faculty Governance and Procedures Committee will encourage faculty members to apply to serve on the SCB. Students who have served on the Student Conduct Committee or Student Conduct Board will work with the Student Government Association to encourage students to apply to serve on the SCB.

To be eligible for selection, students must have completed at least 24 credit hours, have a minimum 2.5 term and cumulative GPA, be enrolled in at least 12 credit hours or have an approved reduced course load, be in good standing, and not currently be serving on the Student Government Association Representative Council. Student members of the SCB must maintain these eligibility requirements while on the SCB. Faculty and staff members on sabbatical leaves and students on leaves of absence are not eligible to serve on the SCB.

Members will serve for two-year terms, with the exception of students who are appointed to the Student Conduct Board during or in advance of their senior year. Those students will serve until their graduation from Barnard so long as they remain in good academic standing and continue to meet the eligibility criteria outlined above.

Once selected, members are responsible for attending training sessions, responding to requests to serve on hearing or appellate panels, and familiarizing themselves with this document and related College policies. Members of SCB must also pledge to keep all matters related to the SCB strictly confidential at all times, including after a report is resolved.

b. SCB Hearing Panel

The Conduct Administrator is responsible for selecting members of the SCB to serve on a five-member Hearing Panel, taking care to choose SCB members who have no personal knowledge of the information set forth in the report or revealed during the investigation. The Conduct Administrator also will ensure that no member of a Hearing Panel has an actual or perceived conflict of interest with respect to the facts set forth in the report or revealed during the investigation.

Each Hearing Panel will consist of five members, including two students, two faculty members, and one staff member. Once a Hearing Panel is constituted, the five members of the panel will select by consensus a Chair from among them. The Chair is responsible for conducting the Hearing, ensuring that all participants follow the rules of decorum, and ensuring the panel follows the process set forth below.

c. SCB Pre-Hearing Process

After selecting a Hearing Panel, the Conduct Administrator will work with the panel to set a date for a Hearing. The Conduct Administrator also will send the Hearing Panel materials from the relevant investigation, including the original report detailing a student's conduct and facts and information gathered during the investigation. The Hearing Panel must keep all details in the strictest confidence.

Once a date is finalized, the Conduct Administrator will provide the student with written notice of the Hearing at least seven business days before the Hearing takes place. The notice will explain the reasons why the Hearing is taking place, set forth the time and place of the Hearing, list the members of the Hearing Panel, and provide the student with an opportunity to review materials prior to the Hearing (although materials may not be reproduced or distributed) during a pre-hearing meeting with the Conduct Administrator. The Conduct Administrator will also provide the student with an

opportunity to meet with a Peer Educator, who will go over the Hearing process and answer questions.

A student may ask the Conduct Administrator to remove a member of the Hearing Panel due to a demonstrable personal bias or a conflict of interest. The Conduct Administrator will diligently review all such requests and has sole discretion to decide whether to remove the panel member and replace them with another SBC member.

The student may bring a Support Person (as defined above) to the pre-hearing meeting or the student may take notes of the materials during the pre-hearing meeting and review them later with others. At the pre-hearing meeting, the Conduct Administrator also may ask the student to accept responsibility and agree to outcomes to resolve the matter. If the student accepts responsibility and agrees to outcomes in a signed, written document, the conduct process will conclude at that time. If the student accepts responsibility but does not agree to outcomes, or if the student neither accepts responsibility nor agrees to outcomes, then the Conduct Process will continue.

At least three business days prior to the Hearing, the Conduct Administrator will provide the student and Hearing Panel with written notice of all individuals who will be present during the Hearing as witnesses. The student may request to bring additional witnesses to the Hearing, subject to the Conduct Administrator's approval, and the student is entitled to bring one Support Person to the Hearing so long as the student identifies the Support Person to the Conduct Administrator at least 24 hours before the Hearing and the Support Person meets the criteria set forth above in this document. The student is responsible for communicating with their respective witnesses and Support Person, and a Hearing may not be rescheduled due to the availability of a witness or Support Person.

d. SCB Hearing

The goal of SCB Hearings is to determine whether it is more likely than not that a student has engaged in conduct that does not conform to the expectations set forth in Part II of this document.

Hearings are closed to the public, and the Conduct Administrator will keep a written record of all activities during Hearings. Cell phone use and unauthorized recordings are not permitted during Hearings.

The Chair of the Hearing Panel will begin the Hearing by introducing all parties and outlining how the Hearing will proceed in order to ensure that all participants understand the process. The student is entitled to be accompanied by a Support Person so long as the student has informed the Conduct Administrator of the Support Person's

identity at least 24 hours before the Hearing and the Conduct Administrator has determined that the Support Person meets the criteria set forth above in this document.

The Chair will then excuse witnesses to a waiting area until called. The Chair will proceed to read aloud the alleged conduct under review and ask the student to offer a narrative account of their conduct, including whether they accept responsibility for all or some of the conduct. The members of the Hearing Panel may ask the student questions about their narrative account and about other information from the investigatory materials.

The Chair will then call witnesses into the Hearing one by one to provide their narrative accounts. The members of the Hearing Panel may ask questions of each witness, and the student may direct questions to witnesses through the Chair. The Chair has the discretion to adjust the wording of the student's questions or reject questions that are not relevant.

Although the Support Person is entitled to be present throughout the Hearing, the Support Person may not address the Chair, other members of the Hearing Panel, or any witnesses. The student may ask for a short break at any time to consult with the Support Person.

At the end of the Hearing, the student may provide a closing statement. The Chair will then adjourn the Hearing.

e. SCB Hearing Panel Deliberations and Outcomes

Immediately after the Hearing, the Hearing Panel will deliberate over the information set forth at the Hearing. The Conduct Administrator will be present during the deliberations in an advisory capacity.

The Hearing Panel engages in these deliberations in order to determine whether it is more likely than not that the student is responsible for engaging in conduct that does not conform to the expectations set forth in this document. Although the goal is to achieve consensus, consensus is not required to support a finding of responsibility or outcomes.

The Hearing Panel will consider a student's good-faith cooperation and willingness to take responsibility for their actions during these deliberations. A student's refusal to answer questions during the Hearing or the provision of evasive answers may result in the Hearing Panel drawing negative inferences against the student when determining responsibility.

After deliberations conclude, the Chair will take a vote of the Hearing Panel members. A student will be found responsible if a majority of the Hearing Panel (at least three of the five members) votes that it is more likely than not that the student is responsible.

If a majority of the Hearing Panel finds the student to be responsible, the Hearing Panel will resume deliberations to determine the appropriate outcomes from among the list of outcomes set forth later in this document. At a minimum, a student found responsible will be given a disciplinary warning. The Hearing Panel will consider the case on an individual basis, but the Conduct Administrator will inform the Hearing Panel of outcomes to which the student previously agreed or that the student received through prior Administrative Meetings or Hearings. Outcomes other than disciplinary warnings are expected when students have been found responsible or accepted responsibility via mutual agreement in the past. A student's good-faith cooperation and willingness to take responsibility for their actions will likely lead to less severe outcomes, whereas a student's refusal to answer questions or the provision of evasive answers may lead to more severe outcomes.

The Hearing Panel will determine outcomes by majority vote of the Hearing Panel members, with at least three of the five members supporting a given outcome. An outcome of expulsion or of revocation of admission or a degree will require a vote of at least four of the five members.

Within fifteen business days after the conclusion of a Hearing, the Conduct Administrator will send an outcome letter to the student via email that reflects the votes of the Hearing Panel. The outcome letter will state if the student has been found responsible and, if so, set forth the outcomes imposed. Outcomes will be in effect as of the date of the outcome letter.

f. Appeals and SCB Appellate Panel

Students may appeal any finding of responsibility and any outcome within ten business days after the date of the outcome letter. The Dean of the College or a designee other than the Conduct Administrator may also appeal any finding or outcome determined by the Hearing Panel. Appeals must be in writing and must follow the instructions provided within the outcome letter. Appeals will be considered only if they set forth one or more of the following grounds for appeal:

- i. The Hearing was not conducted fairly in light of the charges and information presented or did not follow the process set forth in this document;

- ii. The student has learned new information or facts, not available at the time of the Hearing, sufficient to alter a decision; or
- iii. The outcome(s) imposed were not appropriate for the finding of responsibility.

Upon receiving an appeal that meets the criteria above, the Conduct Administrator will select three SCB members to serve as the SCB Appellate Panel for the appeal. The members of an Appellate Panel shall be one student, one faculty member, and one staff member who were not part of the Hearing Panel. In selecting SCB members to serve on the Appellate Panel, the Conduct Administrator will take care to choose members who have no personal knowledge of the information set forth during the Hearing. The Conduct Administrator also will ensure that no member of an Appellate Panel has an actual or perceived conflict of interest with respect to the information set forth during the Hearing.

Once constituted, the SCB Appellate Panel will review the record of the Hearing as well as any new information set forth in the appeal. The Appellate Panel will then determine how to proceed based on a majority vote of the Appellate Panel (at least two of the three members). The Appellate Panel may uphold all findings or outcomes; modify findings or outcomes; impose additional outcomes in light of new information; or re-open the Hearing to allow reconsideration.

If on appeal the original finding is upheld, the matter shall be considered final and binding upon all involved. Only one appeal is permitted so long as the ultimate decision conforms to the statutes of Barnard College.

6. Honor Board

A student who is the subject of a report alleging academic dishonesty or other conduct that violates the Honor Code may ask the Conduct Administrator to transfer the report to the Honor Board in lieu of an Administrative Meeting. The Conduct Administrator will transfer all such cases so long the request occurs before an Administrative Meeting begins. In addition, if a case alleges facts that may warrant a suspension, expulsion, or revocation of admission or a degree, the Conduct Administrator will inform the student that the student may choose to refer the matter to the Student Conduct Board (SCB). The student will decide whether the matter is heard by the Conduct Administrator through an Administrative Meeting or whether the matter is heard by the Honor Board or the SCB.

The Honor Board is charged with upholding the Honor Code and educating the Barnard community about the Honor Code. To fulfill its educational role, the Honor Board:

- Informs incoming students of the importance of the Honor Code and the Honor Board System at the convocations for incoming students.
- Holds discussions in First-Year English and First-Year Seminar classes to foster academic integrity and to provide examples of work that violates the Honor Code.
- Asks students to sign a form before each exam that uses a Barnard blue book, acknowledging their commitment to the Honor Code.
- Communicates to faculty members the importance of expressing faculty members' own expectations of academic integrity in coursework.
- Expects faculty members to proctor examinations.
- Strives to engage in dialogue with faculty members and the student body while also working to continue campus discussion about the Honor Code and its goals.
- Offers campus programming to achieve increased awareness of the Honor Code.
- Serves as a resource on matters of academic integrity for all community members.

The Honor Board is composed of no fewer than eight, and no more than twelve, student members from the sophomore, junior, and senior classes and up to three faculty members. The student members select a student Chair and Co-Chair of the Honor Board from among the most senior student members. All members of the Honor Board are voting members. The Conduct Administrator serves as a non-voting adviser to the Honor Board and coordinates communications between the Honor Board and students who are the subjects of relevant reports.

All Honor Board members are responsible for exhibiting sensitivity, integrity, and professionalism in their actions, and respecting the privacy and confidentiality of this role. Members must also accept the student conduct expectations set forth in Part II of this document; it is not the role of the Honor Board to question those expectations.

a. Selection and Terms of Honor Board Members

Students apply for Honor Board membership in the spring semester. The current student members of the Honor Board review all applications, conduct interviews, and make final decisions regarding the Honor Board's student members. To be eligible for selection, students must have completed at least 24 credit hours, have a minimum 2.5 term and cumulative GPA, be enrolled in at least 12 credit hours or have an approved reduced course load, be in good standing, and not currently be serving on the Student Government Association Representative Council. Student members of the Honor Board must maintain these eligibility requirements while on the Honor Board. The Honor Board's faculty members will be appointed by the Faculty Governance and Procedures Committee. Faculty members on sabbatical leaves and students on leaves of absence are not eligible to serve on the Honor Board.

All Honor Board members will serve two-year terms, with the exception of students who are appointed to the Honor Board in advance of their senior year. Those students will serve until their graduation from Barnard so long as they remain in good academic standing.

Once selected, members are responsible for attending training sessions, responding to requests to serve on hearing or appellate panels, and familiarizing themselves with this document and related College policies. Members of the Honor Board must also pledge to keep all matters related to the Honor Board strictly confidential at all times, including after a report is resolved.

Regular attendance at meetings and a high level of involvement are requisite components of membership on the Honor Board. A member who regularly fails to attend scheduled meetings and hearings or to meet any other Honor Board obligation will be contacted by either the Conduct Administrator or the Chair of the Honor Board to encourage a higher level of participation. If attendance or participation does not improve, the member may be dismissed from the Honor Board.

b. Honor Board Hearing Panel

After transferring a case to the Honor Board, the Conduct Administrator will work with the Honor Board to find five members to hear the case. Student members must make up the majority of the five-person Hearing Panel (meaning at least three of the five members of the Hearing Panel must be student members). Up to four members of the Honor Board may also serve as alternates (in case anyone drops out and for training purposes), but the Hearing Panel consists of only the five Honor Board members selected to hear the case.

The Conduct Administrator and the Honor Board will take care to choose Hearing Panel members who have no personal knowledge of the information set forth in the report or revealed during the investigation. The Conduct Administrator also will ensure that no member of a Hearing Panel has an actual or perceived conflict of interest with respect to the facts set forth in the report or revealed during the investigation.

Once a Hearing Panel is constituted, the five members of the panel will select by consensus a Chair from among them. In most instances, this chair will be either the Chair or the Co-Chair of the Honor Board. The Chair is responsible for conducting the Hearing, ensuring that all participants follow the rules of decorum, and ensuring the panel follows the process set forth below.

c. Honor Board Pre-Hearing Process

Once a Hearing Panel is selected, the Conduct Administrator will work with the Hearing Panel to set a date for a Hearing. The Conduct Administrator also will send the Hearing Panel and any alternate(s) materials from the relevant investigation, including the original report detailing a student's conduct and facts and information gathered during the investigation. The Hearing Panel and all alternates must keep all details in the strictest confidence.

Once a date is finalized, the Conduct Administrator will provide the student with written notice of the Hearing at least seven business days before the Hearing takes place. The notice will explain the reasons why the Hearing is taking place, set forth the time and place of the Hearing, list the members of the Hearing Panel and any alternates, and provide the student with an opportunity to review materials prior to the Hearing (although materials may not be reproduced or distributed) during a pre-hearing meeting with the Conduct Administrator. The Conduct Administrator will also provide the student with an opportunity to meet with a Peer Educator, who will go over the Hearing process and answer questions.

A student may ask the Conduct Administrator to remove a member of the Hearing Panel or an alternate due to a demonstrable personal bias or a conflict of interest. The Conduct Administrator will diligently review all such requests and, in her sole discretion, decide whether to remove the member.

The student may bring a Support Person (as defined above) to the pre-hearing meeting or the student may take notes of the materials during the pre-hearing meeting and review them later with others. At the pre-hearing meeting, the Conduct Administrator also may ask the student to accept responsibility and agree to outcomes to resolve the matter. If the student accepts responsibility and agrees to outcomes in a signed, written document, the conduct process will conclude at that time. If the student accepts responsibility but does not agree to outcomes, or if the student neither accepts responsibility nor agrees to outcomes, then the Conduct Process will continue.

The Hearing Panel will decide who will be summoned to participate in the Hearing and will communicate that decision to the Conduct Administrator. Character witnesses are not allowed during Hearings. Students may ask up to two character witnesses to submit letters to the Hearing Panel, however.

At least three business days prior to the Hearing, the Conduct Administrator will provide the student with written notice of all individuals who will be present during the Hearing as witnesses. The student may request to bring additional witnesses to the Hearing, subject to the Hearing Panel's approval, and the student is entitled to bring one

Support Person to the Hearing so long as the student identifies the Support Person to the Conduct Administrator at least 24 hours before the Hearing and the Support Person meets the criteria set forth above in this document. The student is responsible for communicating with their respective witnesses and Support Person, and a Hearing may not be rescheduled due to the availability of a witness or Support Person.

d. Honor Board Hearing

Honor Board Hearings are closed to the public, and the Conduct Administrator will keep a written record of all activities during Hearings. Cell phone use and unauthorized recordings are not permitted during Hearings.

The Chair of the Hearing Panel will begin the Hearing by introducing all parties and outlining how the Hearing will proceed in order to ensure that all participants understand the process. The student is entitled to be accompanied by a Support Person so long as the student has informed the Conduct Administrator of the Support Person's identity at least 24 hours before the Hearing and the Conduct Administrator has determined that the Support Person meets the criteria set forth above in this document.

The Chair will then excuse witnesses to a waiting area until called. The Chair will proceed to read aloud the alleged conduct under review and ask the student to offer a narrative account of their conduct, including whether they accept responsibility for all or some of the conduct. The members of the Hearing Panel may ask the student questions about their narrative account and about other information from the investigatory materials.

The Chair will then call witnesses into the Hearing one by one to provide their narrative accounts. The members of the Hearing Panel may ask questions of each witness, and the student may direct questions to witnesses through the Chair. The Chair has the discretion to adjust the wording of the student's questions or reject questions that are not relevant.

Although the Support Person is entitled to be present throughout the Hearing, the Support Person may not address the Chair, other members of the Hearing Panel, or any witnesses. The student may ask for a short break at any time to consult with the Support Person.

At the end of the Hearing, the student may provide a closing statement. The Chair will then adjourn the Hearing.

e. Honor Board Hearing Panel Deliberations and Outcomes

Immediately after the Hearing, the Hearing Panel will deliberate over the information set forth at the Hearing. The Conduct Administrator will be present during the deliberations in an advisory capacity.

The Hearing Panel engages in these deliberations in order to determine whether it is more likely than not that the student is responsible for engaging in conduct that does not conform to the expectations set forth in this document. Although the goal is to achieve consensus, consensus is not required to support a finding of responsibility or outcomes.

The Hearing Panel will consider a student's good-faith cooperation and willingness to take responsibility for their actions during these deliberations. A student's refusal to answer questions during the Hearing or the provision of evasive answers may result in the Hearing Panel drawing negative inferences against the student when determining responsibility.

After deliberations conclude, the Chair will take a vote of the Hearing Panel members. A student will be found responsible if a majority of the Hearing Panel (at least three of the five members) votes that it is more likely than not that the student is responsible.

If a majority of the Hearing Panel finds the student to be responsible, the Hearing Panel will resume deliberations to determine the appropriate outcomes from among the list of outcomes set forth later in this document. At a minimum, a student found responsible will be given a disciplinary warning. The Hearing Panel will consider the case on an individual basis, but the Conduct Administrator will inform the Hearing Panel of outcomes to which the student previously agreed or that the student received through prior Administrative Meetings or Hearings. Outcomes other than disciplinary warnings are expected when students have been found responsible or accepted responsibility via mutual agreement in the past. A student's good-faith cooperation and willingness to take responsibility for their actions will likely lead to less severe outcomes, whereas a student's refusal to answer questions or the provision of evasive answers may lead to more severe outcomes.

The Hearing Panel will determine outcomes by majority vote of the Hearing Panel members, with at least three of the five members supporting a given outcome. An outcome of expulsion or of revocation of admission or a degree will require a vote of at least four of the five members.

Within fifteen business days after the conclusion of a Hearing, the Conduct Administrator will send an outcome letter to the student via email that reflects the votes of the Hearing Panel. The outcome letter will state if the student has been found responsible and, if so, set forth the outcomes imposed. Outcomes will be in effect as of the date of the outcome letter.

The Conduct Administrator will copy the reporting faculty member on the outcome letter, and the reporting faculty member may take a finding of responsibility into consideration when making a determination about the student's final grade. Course grades are the purview of the instructor of record, and the reporting faculty member may rely on the outcome to reduce a grade on an assignment, reduce a grade in the course, require additional assignments, or impose other responsibilities on the student. All faculty decisions must comply with all College policies, including grading policies, and a student may not drop or withdraw from a course or elect P/D/F grading once an academic dishonesty report has been received.

f. Appeals and Honor Board Appellate Panel

Students may appeal any finding of responsibility and any outcome within ten business days after the date of the outcome letter. The Dean of the College or a designee other than the Conduct Administrator may also appeal any finding or outcome determined by the Hearing Panel. Appeals must be in writing and must follow the instructions provided within the outcome letter. Appeals will be considered only if they set forth one or more of the following grounds for appeal:

- i. The Hearing was not conducted fairly in light of the charges and information presented or did not follow the process set forth in this document;
- ii. The student has learned new information or facts, not available at the time of the Hearing, sufficient to alter a decision; or
- iii. The outcome(s) imposed were not appropriate for the finding of responsibility.

Upon receiving an appeal that meets the criteria above, the Conduct Administrator will work with the Honor Board to select three Honor Board members to serve as the Honor Board Appellate Panel for the appeal. At least two of Appellate Panel members must be student members. No member of an Appellate Panel may have been part of the original Hearing Panel. In selecting members to serve on the Appellate Panel, the Honor Board and Conduct Administrator will take care to choose members who have no personal knowledge of the information set forth during the Hearing. The Conduct Administrator

also will ensure that no member of an Appellate Panel has an actual or perceived conflict of interest with respect to the information set forth during the Hearing.

Once constituted, the Honor Board Appellate Panel will review the record of the Hearing as well as any new information set forth in the appeal. The Appellate Panel will then determine how to proceed based on a majority vote of the Appellate Panel (at least two of the three members). The Appellate Panel may uphold all findings or outcomes; modify findings or outcomes; impose additional outcomes in light of new information; or re-open the Hearing to allow reconsideration.

If on appeal the original finding is upheld, the matter shall be considered final and binding upon all involved. Only one appeal is permitted so long as the ultimate decision conforms to the statutes of Barnard College.

The Conduct Administrator will copy the reporting faculty member on the outcome letter, and the reporting faculty member may take this final outcome into consideration when making a determination about the student's final grade. Course grades are the purview of the instructor of record, and the reporting faculty member may rely on the outcome to reduce a grade on an assignment, reduce a grade in the course, require additional assignments, or impose other responsibilities on the student. All faculty decisions must comply with all College policies, including grading policies, and a student may not drop or withdraw from a course or elect P/D/F grading once an academic dishonesty report has been received.

IV. Outcomes

The Conduct Process outlined above is designed to be an educational process, with the goal of reinforcing expectations for all students and helping students understand the consequences of their decision-making. When students are found responsible for violating the Student Code of Conduct, including the Honor Code, they will face outcomes designed to alter their decision-making in the future and to ensure that all students continue to have equal access to the College's educational offerings.

A. Outcomes for Individual Students

Individual students may receive one or more of the following outcomes after they have been found responsible for violating the Student Code of Conduct, including the Honor Code. The outcomes are listed in the order of their severity, from least severe to most severe. Any student who receives an outcome other than a disciplinary warning is ineligible to run for or continue in any elected office for at least one year, meaning the two semesters following the outcome letter. The graduation date of a student who

receives probation in their senior year will be delayed if the end of the probationary period follows the completion of degree requirements.

More than one of the outcomes listed below may be imposed for any single violation. Outcomes are progressive, meaning that prior conduct history will be taken into account when determining appropriate outcomes.

- **Disciplinary Warning**—A notice in writing to the student stating that the student has not met specific expectations of the Student Code of Conduct or the Honor Code. Students who receive a warning are reminded of the need to be familiar and comply with all College policies.
- **Restorative Project**—Work assignments, service to the College, or other related discretionary activities designed to help students account for their behavior, take responsibility for making amends, repair harm, solve problems, or learn new behaviors aligned with the expectations for student conduct. Restorative projects are based on an individual assessment of each case and will reflect the circumstances of the individual student.
- **Counseling Referral**—Required College-provided support, assessment, or counseling services, including referrals to the Denise LeFrak Foundation Alcohol and Substance Awareness Program (ASAP) for assessment.
- **Probation**—A written reprimand for violation of specific expectations of the Student Code of Conduct or the Honor Code. Probation is for a designated period of time and includes the probability of more severe outcomes if the student is found to violate any College policies or expectations during the probationary period. A student on probation is not considered to be in “good standing,” and therefore may be ineligible for certain roles or programs at the College.
- **Loss of Privileges**—Denial of specified College privileges for a designated period of time. This may include, but is not limited to, loss of guest or visitation privileges in the residence halls or other specified campus location and ineligibility to participate in specified College programs or student organizations.
- **Fines**—Monetary payments may be imposed when conduct requires the College to expend additional funds.
- **Restitution**—Compensation for loss, damage, or injury. This may take the form of appropriate service or monetary payment for cleaning, repair, or material replacement of College property.
- **Residence Hall Suspension**—A student who is eligible to live in the residence halls loses that eligibility for a specified period of time, after which

time the student may be eligible to return. Conditions for readmission to residential living may be specified and may not be guaranteed.

- **Withholding Degree**—The College may withhold the awarding of a degree otherwise earned until the completion of the process set forth in this document, including the completion of all outcomes imposed upon a finding of responsibility.
- **Readmission Hold**—Students who withdraw from the College while conduct proceedings are pending will have a hold placed on their record requiring resolution of the conduct matter prior to consideration for readmission.
- **Transcript Notation**—A notation on a student's transcript that the student was found responsible for violating the Student Code of Conduct or Honor Code. All students who withdraw from the College while conduct proceedings are pending will have a notation placed on their transcript stating that fact.
- **Suspension**—Separation of the student from the College for a definite period of time, after which the student is eligible to return. Conditions for readmission may be specified. Access to campus property, programs, and resources shall be restricted during periods of suspension.
- **Expulsion**—Permanent separation of the student from the College, with no eligibility for readmission. Restrictions on access to campus property, programs, and resources shall be imposed upon expulsion.
- **Revocation of Admission and/or Degree**—Admission to or a degree awarded from the College may be revoked for fraud or misrepresentation in obtaining admission or the degree or for other severe and repeated violations of the Student Code of Conduct or Honor Code committed by a student prior to graduation.

B. Outcomes for Recognized Student Organizations

Student organizations officially recognized by Barnard must also adhere to the Student Code of Conduct, including the Honor Code, and the executive boards of recognized student organizations are subject to the Conduct Process outlined in Part III above. If the executive board of a recognized student organization is found responsible for violating the Student Code of Conduct, including the Honor Code, the student organization may receive the following outcomes. The outcomes are listed in the order of their severity, from least severe to most severe. More than one of the outcomes listed below may be imposed for any single violation. Outcomes are progressive, meaning that the prior conduct history of the student organization will be taken into account when determining appropriate outcomes.

- **Disciplinary Warning**—A notice in writing to the leaders of the student organization stating that the organization has not met specific expectations of the Student Code of Conduct or the Honor Code. Organizations who receive a warning are reminded of the need to be familiar and comply with all College policies, including the Student Code of Conduct and Honor Code.
- **Restorative Project**—Work assignments, service to the College, or other related discretionary activities designed to help the student organization account for its behavior, take responsibility for making amends, repair harm, solve problems, or learn new behaviors aligned with the expectations for student conduct. Restorative projects are based on an individual assessment of each case and will reflect the circumstances of the individual student organization.
- **Probation**—A written reprimand for violation of specific expectations of the Student Code of Conduct or the Honor Code. Probation is for a designated period of time and includes the probability of more severe outcomes if the organization is found to violate any College policies or expectations during the probationary period.
- **Loss of Privileges**—Denial of specified privileges for a designated period of time. This may include, but is not limited to, losing the ability to meet on campus or to otherwise use campus space, loss of funds previously allocated to the organization, or ineligibility to apply for future funds.
- **Suspension**—Temporary loss of College privileges and benefits for a specified period of time, not to exceed two years of the decision date. All organizational activity must cease immediately at the time of the suspension decision. The organization must return any College property by a specified date. Conditions for recognition at the end of the suspension period may be specified. The student organization shall lose all access to campus property, programs, and resources during the suspension period.

C. Conduct Records

The College will keep records of all findings of responsibility and outcomes imposed pursuant to the Student Code of Conduct, including the Honor Code. These conduct records are kept on file for seven (7) years after graduation or the final disposition of a case (whichever is later), except in cases resulting in suspension, expulsion, or revocation of admission or a degree, in which cases conduct records are kept indefinitely.

Conduct records are part of students' educational records and will be shared only in accordance with the College's FERPA Policy. FERPA is the abbreviation for the Family Educational Records and Privacy Act, a federal law governing the privacy of student

information. FERPA generally limits disclosure of student educational records without a student's consent, but FERPA permits the release of student conduct information without a student's consent in certain circumstances.

Importantly, the College may answer direct questions about a student's conduct records from another school in which the student seeks to enroll, as authorized by FERPA. The College's support of students' applications for transfer or graduate study may therefore include a record of any violation of the Student Code of Conduct or Honor Code.

Any information gathered during the conduct process also may be subpoenaed by law enforcement authorities as part of an investigation into the same conduct or otherwise required to be produced through other compulsory legal processes.

V. Summary of Student Rights and Responsibilities

The rights and responsibilities of Barnard students have been discussed throughout this document. This section provides a reminder of some of those responsibilities and rights.

A. Student Responsibilities

Students must act with integrity, respect, and responsibility in all aspects of College life, including in all matters addressed by College policies and procedures. Students are expected to be honest in their dealings with College staff, faculty, and students and to be honest with respect to all College processes, policies, and activities. Students must cooperate fully in the Conduct Process.

B. Rights of Students Subject to the Conduct Process

Students who are the subject of reports involving failure to meet the Student Code of Conduct, including the Honor Code, are entitled, among other things, to:

- Request a meeting with a Peer Educator to learn more about the Conduct Process.
- Attend meetings concerning the alleged conduct, including but not limited to Inquiry Meetings, pre-hearing meetings, Administrative Meetings, Student Conduct Board Hearings, and Honor Board Hearings.
- Request accommodations from CARDS to ensure full and equal participation in the Conduct Process (provided they are already registered with CARDS).
- Be accompanied by a Support Person, as defined above, during the Conduct Process.

- Request that a member of a Student Conduct Board Hearing Panel or a Honor Board Hearing Panel be disqualified on the grounds of personal bias or a conflict of interest and to have that request considered by the Conduct Administrator.
- Be informed of the names of witnesses expected to appear at Administrative Meetings, Student Conduct Board Hearings, or Honor Board Hearings.
- Examine all information gathered during investigations.
- Submit additional information and suggest witnesses with direct knowledge of the matter.
- Provide opening and closing statements regarding their conduct at Administrative Meetings, Student Conduct Board Hearings, or Honor Board Hearings.
- Ask questions of witnesses through the Conduct Administrator or Hearing Panel Chair.
- Appeal the outcome of an Administrative Hearing, Student Conduct Board Hearing, or Honor Board Hearing based on the grounds specified in the appeals process.
- Be afforded privacy, in accordance with College policies and legal requirements.
- Receive written notice of the results of any disciplinary proceedings related to the reported behavior.
- Enjoy timely resolution of the Conduct Process.

C. Rights of Students Serving as Witnesses

Students who are serving as witnesses in the Conduct Process are entitled, among other things, to:

- Request a meeting with a Peer Educator to learn more about the Conduct Process.
- Request accommodations from CARDS to ensure full and equal participation in the Conduct Process (provided they are already registered with CARDS).
- Seek modifications to on-campus living arrangements or academic schedules to enhance safety and well-being in cases involving aggressive or violent behavior.
- Be accompanied by a Support Person, as defined above, during the Conduct Process.
- Seek a separate waiting area in advance of proceedings.
- Submit statements to the Conduct Administrator without direct contact with the student who is the subject of the proceedings.
- Request the use of technology to participate in proceedings without being in the same room as the student who is the subject of the proceedings, especially in cases of aggressive or violent behavior.
- Be afforded privacy, in accordance with College policies and legal requirements.

VI. Regular Review of Conduct Process

This document was developed by a tripartite Student Conduct Committee composed of three students, three faculty members, and three staff members based on extensive feedback from students, faculty, and staff across the College during the 2024-2025 academic year. Pursuant to College statutes, the document was finalized by the President, the Vice Dean of the College-Campus Life, and the Vice Dean of the College-Student Support as of November 12, 2025.

The document will be implemented on a pilot basis for conduct occurring after January 1, 2026 and before June 30, 2026.

Ongoing feedback from students, faculty, and staff will be crucial for the success of the Conduct Process. The President will work with the Faculty Governance and Procedures Committee and the Vice President of Inclusion and Belonging to appoint a new tripartite Student Conduct Committee no later than December 1, 2025. The new Student Conduct Committee will solicit feedback from students, faculty, and staff throughout the remainder of the 2025-2026 academic year, both with respect to this document and the ways the College implements the document during the pilot period.

By June 1, 2026, the College will engage an expert recommended by the SUNY Student Conduct Institute to review this document and the manner in which the College has implemented the document during the pilot period. The expert shall have no current or previous affiliation with the College, and the expert will submit a written analysis to the President, Dean of the College, and Vice President of Inclusion and Belonging no later than August 1, 2026. Based on that review and feedback from students, faculty, and staff, this document will be revised and implemented on a non-pilot basis starting with the 2026-2027 academic year.

Starting with the 2026-2027 academic year and each year thereafter, the President will work with the Faculty Governance and Procedures Committee and the Dean of the College to appoint an annual tripartite Student Conduct Committee. The Committee will review the Student Code of Conduct, including the Honor Code, and the Conduct Process annually to ensure their continued relevance and alignment with best practices.