DIANA CENTER ROOF POLICY
Maximum Capacity: Fifty (50) Persons

1. No undergraduate students shall be allowed on the Diana Center Roof without the supervision of a Barnard College faculty, staff, or Public Safety officer.
2. The Ecological Learning Center is for research purposes only, and shall only be accessed with the prior permission of the Ecological Learning Center Chairs.
3. In order to use the Diana Center Roof for any activity, the requesting faculty, staff, or student organization or club designee must make the event request through Events Management. For event requests, a minimum of 14 days prior to the proposed event is required for the request.
4. The following activities are prohibited at all times:
   a. Throwing anything off the roof or into the Ecological Learning Center
   b. Moving the tables and chairs onto any part of the Diana Center Roof other than the cement area
   c. Littering, or failure to pick up any trash or items from the roof.
   d. Additionally, all other Barnard College policies and procedures remain in place while using the Diana Center Roof, including the prohibition on smoking, open flames, and candles.
5. No roof noise may disturb or interfere any other campus or community activities.
6. The faculty or staff member supervising the activity or individual in charge of the event must be responsible to ensure that all roof policies are followed, all items (including trash) are picked up and discarded in the appropriate container, and that the access to the roof is locked and secure upon the activity completion. Events must end at the reservation end time as pre-arranged and confirmed with Events Management.

IN THE EVENT OF AN EMERGENCY, PLEASE CONTACT PUBLIC SAFETY AT EXTENSION 88.