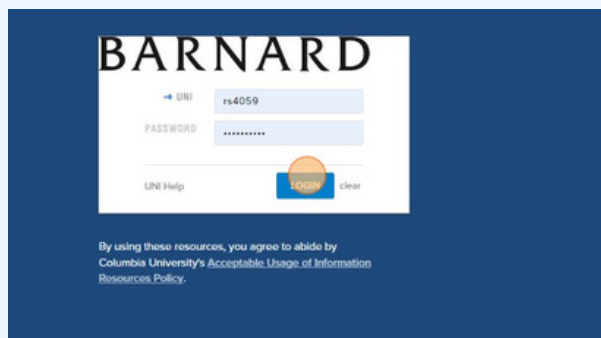
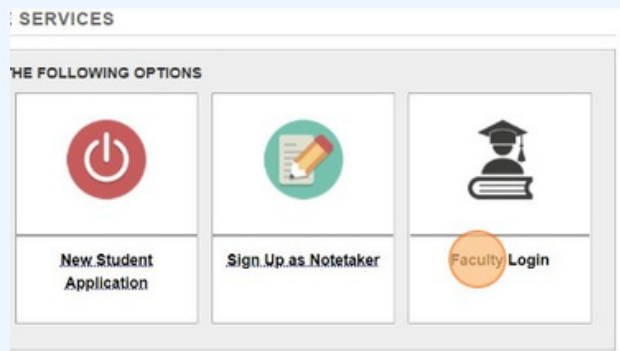


ACKNOWLEDGING STUDENT'S ACCOMMODATION PLANS



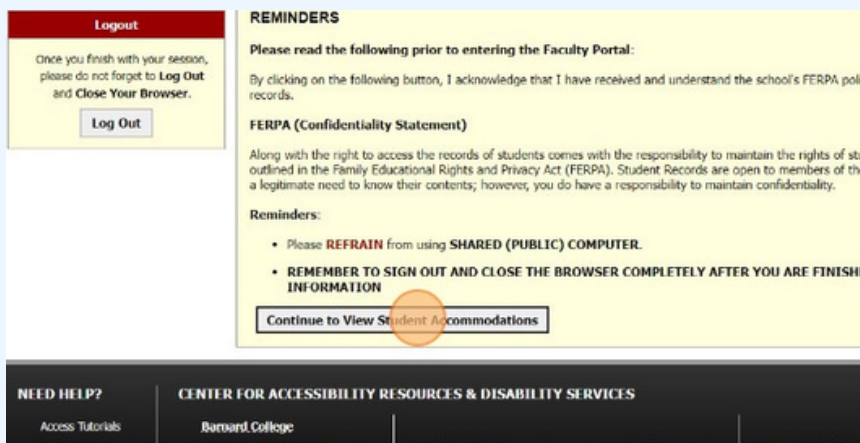
Students request their accommodations at the beginning of a semester. Faculty members are required to acknowledge these accommodations. Scan QR code for 2-minute 'how-to' steps.

LOG INTO AIM WITH YOUR FACULTY UNI

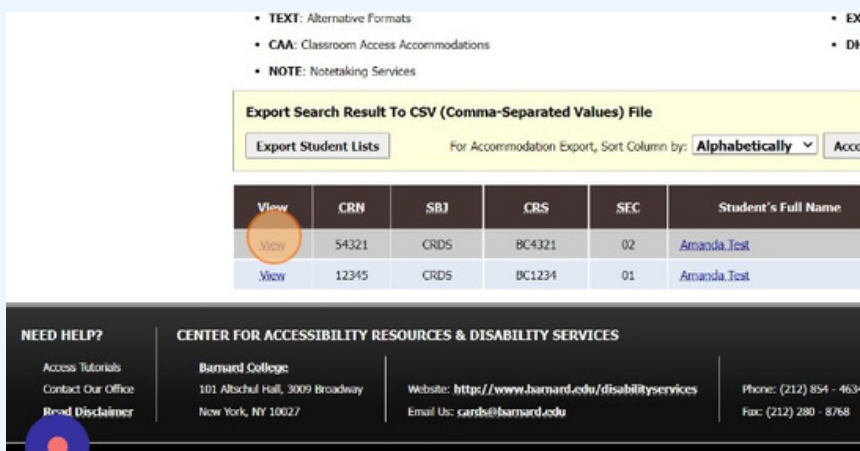


Log into AIM using your UNI.

CONTINUE TO VIEW STUDENT ACCOMMODATIONS



Towards the bottom of the screen you'll see a confidentiality statement to review. At the bottom click 'Continue to View Student Accommodations.'



You will be brought to a screen that lists the students in your course with accommodations. Click "View" all the way to the left of each students name to view and acknowledge their specific accommodations.

ACKNOWLEDGING STUDENT'S ACCOMMODATION PLANS



Students request their accommodations at the beginning of a semester. Faculty members are required to acknowledge these accommodations. Scan QR code for 2-minute 'how-to' steps.

REVIEW AND ACKNOWLEDGE ACCOMMODATIONS

4. Notetaking Services

- Notetaking
Barnard CARDS will internally recruit for students who are eligible for notetaking through Columbia University ODS. The identity of the STUDENT using accommo format would not be applicable as students don't take many notes usually OR yo email us to let us know so we can discuss with the student whether a student is

5. Others

- Access to water and/or food during class as needed
- Disability-related absences in addition to professor's attendance policy per semester **Response Required- Please Fill Out Attendance Accommodation Proposal**. The attendance accommodation proposal form can be found under "Class Instru interactive process, so please submit the form as soon as possible but no later th proposal within this time frame, CARDS will fill out a standard attendance accom student is being accommodated.
- Occasional assignment extensions (typically 2 per semester) arranged directly wi
- Use of assistive technology to view board in class

Additional Notification(s) Regarding Student:

Tutorials Sign In

- I understand I need to keep all disability related information in a locked file and de

Once you have reviewed the accommodations for this student and have determined that the student's accommodation plan below. **This will activate your student's accom**

If you have any questions about these accommodations, please contact CARDS

Submit Acknowledgement Electronically

ACCESS INFORMATION

View: Request History
This accommodation letter was read by: NIKKI RODERMAN, REBECCA SIME NAGASAW
Last recorded access on: Friday, July 15, 2022 at 04:39:19 PM
Last notification mailed on: Not Specified

LIST OF INSTRUCTOR(S)

- ANGELENE PRENDERGAST-SANTIAGO (Email: aprender@barnard.edu)

The student's accommodations will be outlined. (Certain accommodations such as disability-related absences may require further action after acknowledgement is submitted. View our other guidess for more information.) Once reviewed, click 'Submit Acknowledgement Electronically.' This process will need to be repeated for each student in your course who has accommodations.

CONFIRMATION OF ACKNOWLEDGEMENT

Views and Tools

- Overview
- Alternative Testing
- Notetaking Services

Logout

Once you finish with your session, please do not forget to Log Out and Close Your Browser.

Log Out

OVERVIEW

SYSTEM UPDATE IS SUCCESSFUL

The system has successfully processed your request.

ANNOUNCEMENT

Welcome to the AIM Faculty Portal. Please read this important message in its entirety

Within the AIM Faculty Portal, you will need to do the following:

- Read and electronically confirm each of your students' accommodation plans in order to activate them for the name and then click "Submit Acknowledgement Electronically" for each).
- Under "Class Instructors" below (by the green Handy Tools wrench), submit your Attendance Accommodation
- Under the "Alternative Testing" tab to your left, please indicate how you plan to administer your exams.

Once you've finished these tasks, there are no other action items! Just make sure to check back here b need additional guidance on using AIM, please click here.

Additional information, guidance and FAQs are available on our Information for Faculty website. If you have additions with disabilities.

A 'System Update Successful' message will appear when accommodations are confirmed to be acknowledged. Please note that students with testing accommodations and/or disability-related absences will require further steps. Please view those steps within the AIM module. Students will be notified when their accommodations have been acknowledged.