Faculty-Led Non-Credit Program Proposal Form

Faculty are encouraged to develop programs abroad that are not tied to academic credit but would enhance Barnard undergraduates’ understanding of a particular subject area, region, or country. Examples include involving undergraduates in faculty research projects abroad, having them participate in professional conferences and symposia, or engaging them in service-learning or volunteer opportunities.

Please provide details on the proposed program in the form below for review by the Faculty Committee on Internationalization and the Office of the Provost. We strongly recommend going over this form in a preliminary meeting with the Dean for International and Global Strategy in the Office of the Provost.

The deadlines for submission of this form are:

for **Spring Break 2021** programs – **April 15, 2020**

for **Summer 2021** programs – **October 1, 2020**

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| Department: | Click here to enter text. |
| Lead Faculty Member(s) & Contact info: | Click here to enter text. |
| Program title: | Click here to enter text. |
| Approximate dates: | Click here to enter text. |
| Program Location(s): | Click here to enter text. |

1. Provide an overview of the proposed program and how it will provide for meaningful interaction with the host country. Will it include internships, service learning opportunities, research, language practice, excursions, and/or engagement with local experts and institutions? [Please note that research projects will require IRB approval.] **Please attach a preliminary itinerary and budget (see website for budget template).**

Click here to enter text.

1. What is the optimal student enrollment for the program? Is it geared towards students in a particular major or minor? How will the program enhance the Barnard curriculum (for instance, does it act as a gateway or a capstone experience in a particular field?) [Please note that only Barnard students participating on the program are eligible for this funding.]

Click here to enter text.

1. Please describe the lead faculty member’s experience in the host country, including length of any stays, their purpose, and familiarity with the local language or languages, if applicable. For the purposes of program continuity, are there other departmental faculty interested in leading the program? If so, please note their familiarity with the host country.

Click here to enter text.

1. Is there a local university or organization with which to partner on the program? Please note any past or current ties with the organization and the contact person. For service-learning programs, have local organizations been identified that provide opportunities for students to engage in meaningful community-based work? Is the partnership mutually beneficial and sustainable?

Click here to enter text.

5. Will the program receive any financial support from the department or from an external source? If so, please describe what sort of funding is available (student scholarships, program subvention, other) and any eligibility requirements.

Click here to enter text.

1. Have you identified any health or safety issues present in the host country and/or region? These may include geopolitical factors, health issues, crime rates, etc.

Click here to enter text.

Signatures (electronic okay)

Department Chair: Click here to enter text.

Undergraduate Director (if applicable): Click here to enter text.

Faculty Lead(s): Click here to enter text.

Please submit this form, a preliminary itinerary and a budget using the Faculty-Led Program Budget Template to [gdimauro@barnard.edu](mailto:gdimauro@barnard.edu).