## REQUESTING ACCOMMODATIONS IN AIM



click QR code for website

#### SELECT THE CLASSES YOU WANT ACCOMMODATIONS FOR



Login to AIM -- you can use the QR code above to find the link! Once you are registered, your classes will automatically appear! Select any and all classes that you would like accommodations for. Then click *Continue to Customize Your Accommodations*.

#### CHOOSE THE ACCOMMODATIONS TO REQUEST FOR EACH CLASS

CRD	S BC4321.02 - Cards Team Upo	dating Aim Tes	st Course (CCN: 54321)		Class Details		
Instruct			NTIAGO, SOHIRA IDREES, REBECCA DERMAN, BAILIE GREGORY	SIME	NAGASAWA,		
Days ar	nd Time(s): TR at 10:10 AM	- 11:25 AM					
Date Ra	ange(s): 07/05/2022 - 0	8/09/2022					
Locatio	n(s): Alt 101 (Campu	is: BC)					
	elect the check box if you have en	tered a WRONG	G CCN. You will not be required to specify	your a	ccommodation for this class.		
Se	elect Accommodation(s) for CR	DS BC4321.02				7	You can select
	Ability to request material to be presented in a multi-modal fashi putting examples on board	ion, i.e.	Access to Professor's PowerPoint/lecture notes ahead of time as negotiated with faculty		Access to water and/or food during class as needed		different accommodations
	Alternative Testing		Disability-related absences in addition to professor's attendance policy per semester		Glean License for Audio Recording to Lectures		for each course!
	Handouts permitted to assist stu during presentations	ident 🗌	Notetaking Services		Occasional assignment extensions (typically 2 per semester) arranged directly with faculty		
	Permission to leave class when necessary		Preferential seating upon request by student		Request that classes be held in accessible buildings		
	Special seating arrangements to facilitate lip reading in class		Use of assistive technology to view board in class		Use of extended time during presentations		71 1 1 (
	Use of FM System in Class						When you are done, select
							ubmit Your
		Submit You	r Accommodation Requests Bac	ck to L	ist	A	ccommodation Requests

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#### I'VE REQUESTED ACCOMMODATIONS BUT HAVEN'T HEARD ANYTHING?

		Request Status		
You can see what	> My Eligibility		First Entered by: Sohira Idrees	
accommodations have been	List Accommodations	Approved	First Entered on: 05/27/2022 at 12:17 PM Last Updated by: Rebecca Sime Nagasawa Last Updated on: 06/02/2022 at 03:17 PM	
requested by clicking the	> Alternative Testing			
List Accommodations	<ul> <li>Notetaking Services</li> <li>My Documents</li> </ul>	List Accommodation(s) Selected for CRDS BC1234.01 <ul> <li>Ability to request material to be presented in a multi-modal fashion, i.e. putting examples on board</li> </ul>		
option on the right side	> My E-Form Agreements			
toolbar				

#### WHAT DOES THE STATUS OF MY ACCOMMODATIONS MEAN?

Approved	CARDS Staff have verified your request
Emailed	Professors have been emailed your acommodations request
Confirmed	Professor has seen your accommodation request and acknowledged it

# MODIFYING ACCOMMODATIONS IN AIM



click QR code 30 second how-to

### I NEED TO ADD OR CHANGE THE ACCOMMODATIONS IN MY CLASS

Once in AIM, you will have your courses listed with each accommodation already requested in that class. If you recently added an accommodation to your plan or need to adjust the accommodations to a specific class, click 'Modify Request'

essary	
y student	
essible buildings	
cilitate lip reading in class	
board in class	
ntations	
lating Aim Test Course (CCN: 54	1321) Modify Request Cancel Request
NDERGAST-SANTIAGO, SOHIRA I	DREES, REBECCA SIME NAGASAWA
- 11:25 AM	
8/09/2022	
is: BC)	
is: BC)	
is: BC)	Notification Letter
ishira Idrees	Notification Letter Status: Not Available [Read by Instructor]

Approved         First Entered by: Sohira 1           Select Accommodation(s) for CRDS BC		2022 at 09:55 AM L drees		Status: Not Available [Read by Instructor] Last Read in Instructor Portal: 07/15/2022 at		
		modation(s) for CRDS BC4	321.02	]		
0	Ability to request material to be presented in a multi-modal fashion, i.e. putting examples on board Alternative Testing		0	Access to Professor's PowerPoint/lecture notes ahead of time as negotiated with faculty Disaction-mixed absences in addition to province attendance policy per service. Notetaking Services		Access to water and/or food during dass as needed
2			D			Glean License for Audio Recordings o Lectures
		Handouts permitted to assist student during presentations				Occasional assignment extensions (typically 2 per semester) arranged directly with faculty
	Permission to leave class when necessary		0	Preferential seating upon request by student		Request that classes be held in accessible buildings
0	Special seating arrangements to facilitate lip reading in class		0	Use of assistive technology to view board in class		Use of extended time during presentations
	Use of FM	System in Class				

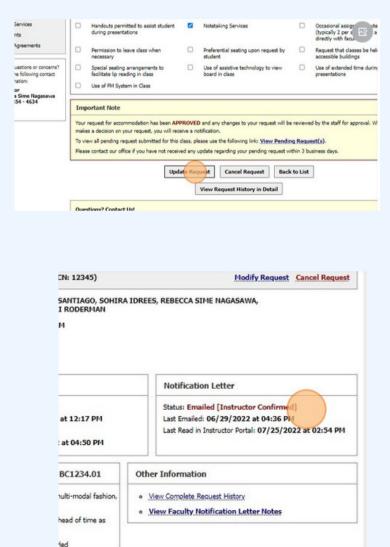
Select the accommodation you're adding or taking away from the class, similar to how you originally requested accommodations to this course.

# MODIFYING ACCOMMODATIONS IN AIM



click QR code 30 second how-to

#### I NEED TO ADD OR CHANGE THE ACCOMMODATIONS IN MY CLASS



Select 'Update Request.' The status your notification letter and faculty acknowledgement will appear just as it did with your originally requested accommodations. If accommodations need to be cancelled in a class, press 'Cancel Request.'