Event Name:
Date \& Time:
Prepared By:
$\qquad$ Event Oval Buffet Capacity: 200

## Set Up Notes:

A) 20,60 " round tables with 10 chairs per table.
B) Event Oval podium on stage.
C) $3,6^{\prime}$ foot tables in front of the south wall for food.
D) 3,6 ' foot tables in front of the north wall for food.
E) 1, 6' table draped in gray cloth with 2 chairs in LL1 Lobby.

## Row of Chairs



30 'inch table
w/ 4 chairs


60'inch table w/ 10 chairs

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