## Diagram Key:

## Client:

Event Name $\qquad$
Date \& Time: $\qquad$

## Event Oval

Reception Capacity: 450
Prepared By: $\qquad$

## Set Up Notes:

A) 4,48 " round tables with 4 chairs per table in front of the stage.
B) 3, 6' tables in a "U" shape, north wall (bar).
C) 3, 6' tables in a "U" shape, south wall (bar).
D) 1,48 " round table with 2,6 ' tables, center of room.
E) 1,48 " round table near northeast column (kosher).
F) Podium onstage.
G) 1, 6' table draped in gray cloth with 2 chairs.
$6{ }^{\prime}$

Coat Rac $P$ 6' table Coat Rack Chair Podium Row of Chairs

w/ 4 chairs


