|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Applicant Name |  | Today’s Date | **Click here to enter a date.** | Deadline Date | **Click here to enter a date.** |
| Department |  | Phone |  |
| Title of Your Project |  | Fellowship Amount | $ |
| Fellowship Opportunity Name/Title |  |
| Fellowship Start Date | **Click here to enter a date.** | Fellowship End Date | **Click here to enter a date.** |
|  |
| Is salary “top off” requested? | Yes [ ]  | No [ ]  | If yes to either, please make sure to review and adhere to Barnard’s [Policy Regarding Leaves of Absence for Faculty with Grants and Fellowships](https://barnard.edu/provost/research-professional-development/leaves). |
| Is course release or leave requested? *If so, please attach an email from your department chair approving release or leave.* | Yes [ ]  | No [ ]  |
| Are you directing the funder to send your fellowship award to Barnard College (as opposed to directly to you)?  | Yes [ ]  | No [ ]  | *Please note, that, if you accept fellowship funds directly, there may be tax implications as well as impacts on your retirement fund contributions. Please consult with your tax advisor and/or the Provost’s Office, as needed.* |
| Is this fellowship from a federal agency?  | Yes [ ]  | No [ ]  | If yes, please review Barnard’s Financial Conflict of Interest (FCOI) [policy](http://barnard.edu/sites/default/files/financial_conflict_of_interest_policy_revised_2016.doc) and complete the [FCOI report form](http://barnard.edu/sites/default/files/barnard_college_financial_interest_report_for_federal_research_grants_revised_march_2016_0.doc). *Attach completed form*.  |
| Will your research involve human or animal subjects?  | Yes [ ]  | No [ ]  | If yes, please contact the Barnard [IRB](https://barnard.edu/provost/research-professional-development/irb) or see information [here](https://barnard.edu/node/13047) about how to contact the Columbia IACUC, as relevant. |

**BARNARD COLLEGE - Fellowship Application Routing Form**

*Please complete, sign and submit this form to Sponsored Research, along with your fellowship proposal summary and*

*chair approval email, at least 3 business days before the application deadline.* ***NOTE: If you are requesting a letter of support from the Provost, please contact Sponsored Research at least ONE WEEK in advance of your deadline.***

*Please print, sign and submit via e-mail or hard copy to Sponsored Research, together with the project summary (full proposal draft, if available), any budget information required by the fellowship funder, evidence of department chair approval (letter or email), and FCOI form, as relevant.*

Fellowship Applicant Date

Director or Manager, Sponsored Research Date

Linda A. Bell Date

Provost and Dean of Faculty