

## GUIDELINES FOR FACULTY-LED PROGRAMS

- When developing a program abroad, consider what opportunities the location provides that would not be available to students at Barnard. Whenever possible, classroom time should be supplemented with experiential learning opportunities: excursions as well as meetings with local colleagues, practitioners, and students.
- Assignments should be designed with the intent to get students out into the community, for instance through collaborative projects with local students, interviews with local specialists, or accessing local institutions such as archives or libraries.
- Consider what is realistic to achieve given the timeframe of the program. Leave adequate time for travel to and from destinations, time for completing assignments, and free time for students to explore independently.
- Keep costs in mind when considering program travel and excursions.
- Whenever possible work with local institutions or providers for program planning and making payments.
- For credit-bearing programs, work with your department and with COI to have the course abroad count towards major/minor/gen ed requirements. Develop courses that are broad enough to have wide appeal in order to ensure sufficient enrollment.