

Client: \_\_\_\_\_

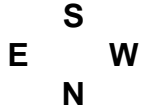
Event Name: \_\_\_\_\_

Date & Time: \_\_\_\_\_

Prepared By: \_\_\_\_\_

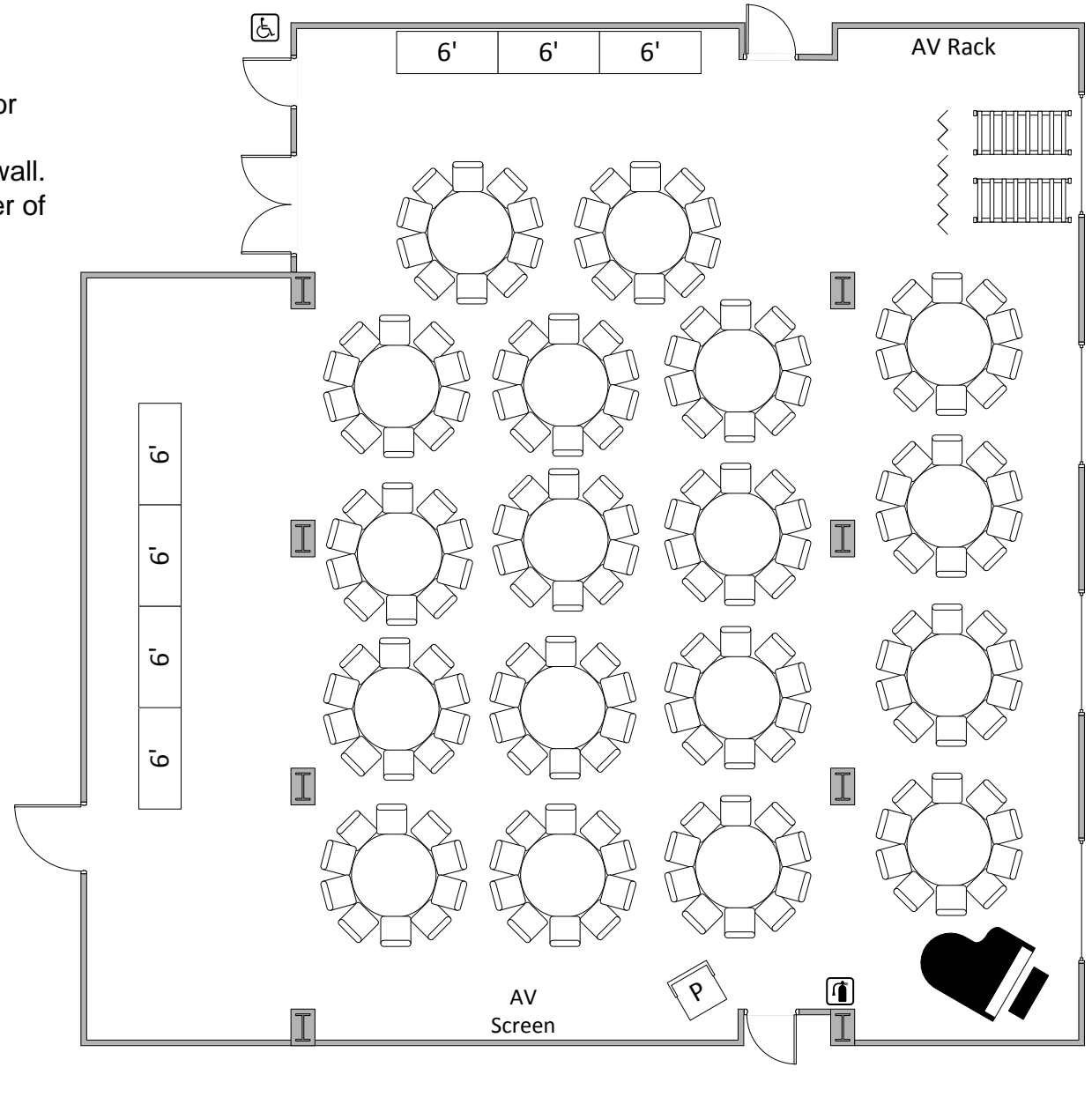
# James Room

## Buffet Capacity: 180



### Set Up Notes:

- A) 18, 60" round tables with 10 chairs around each table (180 chairs total).
- B) 4, 6' tables on east side of room for food.
- C) 3, 6' tables on south side of room for food and/or beverages.
- D) Podium angled to the side in front of the north wall.
- E) Coat racks for 180 coats in the southwest corner of the room.
- F) 2, 6' tables (prep tables) in kitchen.



### Diagram Key:

