

Client: _____
Event Name: _____
Date & Time: _____
Prepared By: _____

**Helene L. Kaplan '53
Tower Suite
South Tower**

Reception Capacity: 30

Set Up Notes:

- A) 1, 6' table, east wall, for food.
- B) 1, 6' table in the southwest corner for beverages.
- C) 3, 36" round tables with 4 chairs placed along north and south walls.

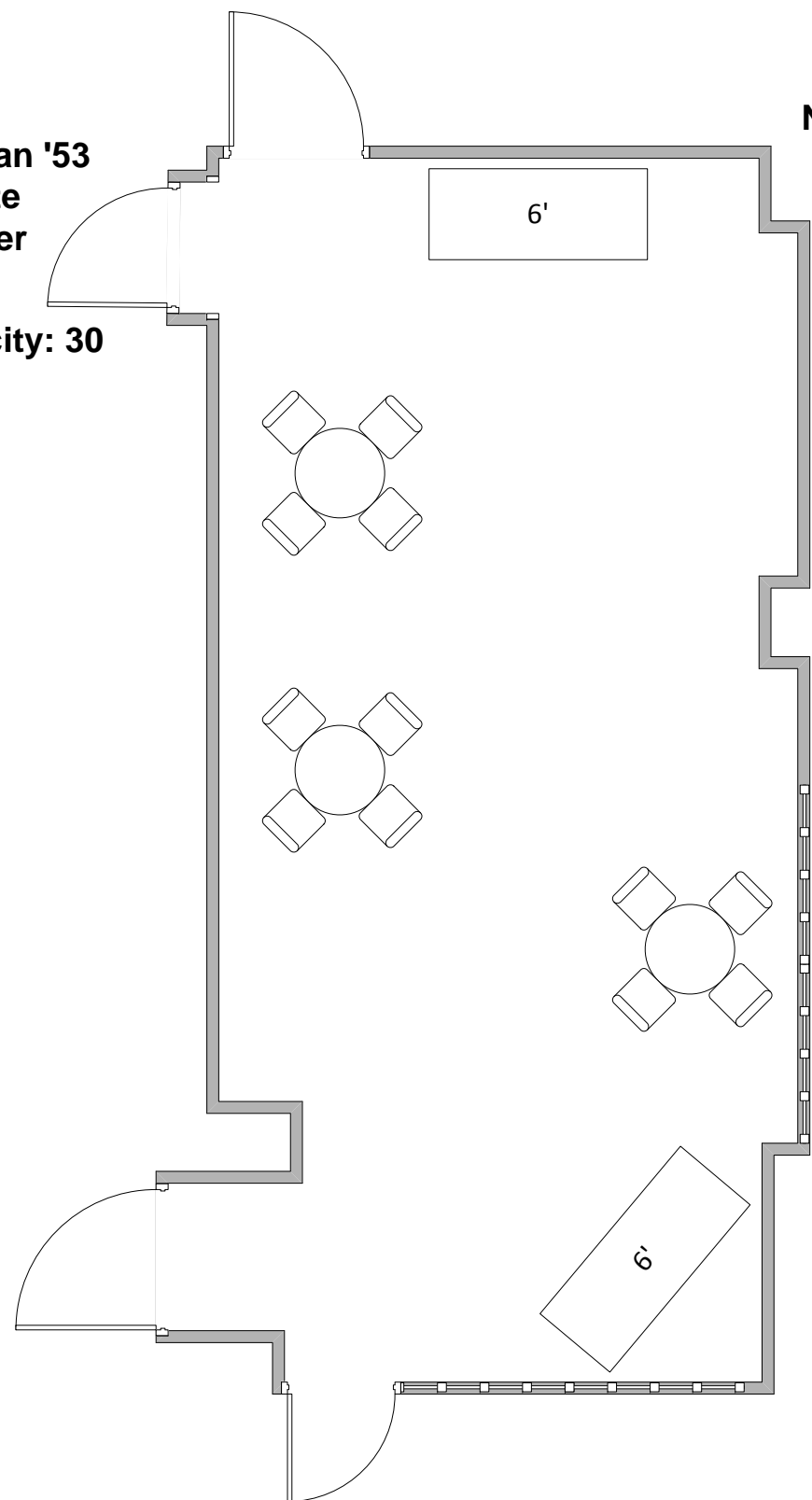
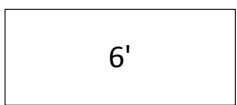


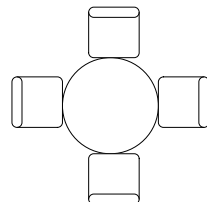
Diagram Key:



6' table



High Top



36" round with
4 chairs