Client:

Event Name:	

Date & Time:

Prepared By:

Millicent Carey McIntosh Student Dining Room

Buffet Capacity: 60

W SN E

Set Up Notes:

- A) 18 red tables in groups of 3 with 10 chairs around each group.
- B) Remaining red tables on northwest and northeast sides for refreshments.
- C) Stack extra chairs in northeast corner behind shoji screens.
- D) 3, 6' tables in front of the north wall for refreshments.



