



Student Employment Services

BARNARD COLLEGE

Columbia Undergraduate Hire Request for BarnardWorks

Personal Information

Full Name: _____
Last *First* *M.I.*

School and Class Year: _____

Permanent Address: _____
Street Address *Apartment/Unit#*

_____ *City* *State* *ZIP Code*

Local Address: _____
Street Address *Apartment/Unit#*

_____ *City* *State* *ZIP Code*

Home Phone: _____ Alternate Phone: _____

E-mail Address: _____

Job Information

Title: _____ Department: _____

Start Date: _____

Prior Hire Information

Please complete this section if you have worked for a Barnard Department in the past.

Do you have an I-9 on file with the Barnard Student Employment Services? Yes No

Do you have a current W-4 on file? Yes No

Please note that W-4s claiming exempt must be renewed every calendar year. Please check no if you have claimed exempt in the past, but have not renewed your form with Barnard College since the current year.

Please note: Columbia Graduate students must be processed through Barnard Human Resources.

For additional information on Student Employment Services at Barnard, please visit our website at www.barnard.edu/ses.

For additional questions, please contact:
Cynthia Meekins, Director of Student Employment Services
cmeekins@barnard.edu | 212.853.0770