

Julianna Garcia

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Dear Hiring Manager,

Please accept my application for the position of Director of Education with the New York City Housing Museum as posted on the New York Foundation for the Arts website. After passing through the portals of Ellis Island, many of my family members settled on the lower east side during the first decades of the last century. I recently visited the area to see if any of the apartment buildings were still standing. I also took one of the tours offered by your institution, which provided a vivid glimpse into the daily life of the immigrant family members who inhabited those rooms. I would love to bring my program leadership, partnership development, staff management, and teaching experience to the important work you do in preserving our city's diverse history.

I have extensive experience designing and implementing a variety of programs, versatile both in terms of subject matter and format. In my work in the public school system, I became familiar with the state learning standards and how to apply them to the curriculum. For one of my most successful units, on the political structure of early Native American tribes, I partnered with the Museum of Natural History. The class prepared for the trip using the museum's digital library, and when we visited in person, a museum's instructor and I facilitated a simulated five tribes council meeting. It was exciting to watch history come alive for my students through this museum to school partnership.

In my ten years of teaching, I have trained and managed staff, created interpretive materials, and maintained accurate records and reports. As acting chair of the Social Studies department, I mastered the day-to-day operations of a department of twelve and we were often recognized by administration and parent alike for our exemplary student learning outcomes. I would bring those same management skills to the work of the museum's education department.

The NYC Housing Museum's educational mission is of the highest importance – documenting a significant chapter in the history of New York City and the entire country and providing valuable learning experiences for student and adult audiences through group visits, teacher education, neighborhood programs, lectures, and an interactive website. I am excited at the possibility of being part of your vibrant institution, and look forward to learning more about this position and sharing the many ways I could add value to your work.

Sincerely,

Julianna Garcia