From the Provost

PRESIDENTIAL RESEARCH AWARDS
Application deadline: Wednesday, February 1, 2012.
For more information contact Angela Haddad, ahaddad@barnard.edu, x46465.

FACULTY RESEARCH GRANTS
For more information see the application guidelines and form.

SPECIAL ASSISTANT PROFESSOR LEAVE (SAPL)
For more information see the application guidelines and forms. Contact Angela Haddad, ahaddad@barnard.edu, x46465, with questions.

VIRGINIA G. GILDERSLEEVE PROFESSOR
The Virginia C. Gildersleeve Fund contributes to the intellectual life of Barnard College by bringing distinguished visiting scholars, preferably women from abroad, to the Barnard campus. Gildersleeve Professors typically come to Barnard for a single week in which they deliver the traditional public lecture, attend a dinner in their honor, meet classes or informal student groups, and participate in other activities arranged by the hosting academic department(s). Gildersleeve conferences may be presented in a variety of formats, such as symposia, panels, etc.

The Committee encourages early discussion within academic departments and programs of possible candidates and conferences. All departments are welcome to nominate, whether or not they have previously sponsored Gildersleeve Professors or conferences. Nominations are also welcome from Barnard alumnae. The Committee especially encourages joint sponsorship where a candidate or conference would contribute to the intellectual life of several groups or interests on campus.

Guidelines: Nominations for the 2012-13 Gildersleeve Professorship and/or Conference should be submitted to the Provost and Dean of the Faculty by February 15, 2012. Relevant c.v.(s), press clippings, etc. are needed for consideration. Please contact Angela Haddad by email: ahaddad@barnard.edu, if you have questions.

CALL FOR PROPOSALS: ALLIANCE TO ADVANCE LIBERAL ARTS COLLEGES (AALAC) COLLABORATIVE WORKSHOP
In 2006, the Mellon Foundation awarded the Mellon 23, a group of twenty-three liberal arts colleges, a Faculty Career Enhancement Program grant. This grant has been used to fund collaborative initiatives to support faculty in their scholarly and creative work and to aid them in gaining a broader view of their
institutions and of the pressing challenges facing American liberal arts colleges. In 2008, 2009, and 2010 the Mellon 23 Collaborative Workshop Subcommittee selected for funding nine multi-institution faculty development workshop proposals. In 2011, seven workshops were funded, for a total of thirty-four workshops. In January of 2011, the Mellon 23 was renamed the Alliance to Advance Liberal Arts Colleges (AALAC) to acknowledge the commitment of the twenty-three member colleges to continue their collaborative work after the completion of the Mellon 23 grant this year. The deans/provosts at each AALAC institution have agreed that they would provide supplemental support through their own institutional funds to enable additional members of their faculties to participate in the funded workshops.

The Mellon Foundation grant provides funds to support workshops that enable faculty members from AALAC institutions to gather and work together on a subject of mutual interest. Designed and organized by the faculty, the workshops may focus on topics relating to research, curricula, or pedagogy and, where relevant, may be either disciplinary or interdisciplinary. The workshops may take place during the academic year or summer and may be held on member institution campuses or may extend a stay at professional meetings by a day or two. For the upcoming round, it is anticipated that between seven and nine workshops will be funded. These workshops may take place in the summer of 2012 and during the fall and spring semesters of the 2012-2013 academic year. When designing a proposal, it may be helpful to review some of the collaborative workshops funded by this grant in the past. They are listed at https://barnard.edu/grants/aalac/activities

COLLEGE POLICY ON FINAL EXAMS:
Instructors should retain final exams for one year. (After that, they may be thrown out—but they should be shredded, not just put in the trash.) Students have the right to review their final exams, but not to take them away. That is, a student may look at his/her final exam, but only in the presence of the instructor, in the instructor’s office. Exams should not be kept in a public or semi-public place, and a student should not be allowed to look at his/her exam unsupervised.

IMPORTANT LINKS
Chairs Manual
Spring Semester Meetings
Faculty on Leave ’11-’12
Department Chairs List
Department Assistants & Administrators List
Safety and Security Emergency Response Tree
Classes during Snow & Weather Emergencies
Guidelines for the Use of Student Workers in Academic Offices

From Barnard College Information Technology (BCIT)

gBEAR’S NEW LOOK
Google has announced that it will soon upgrade Gmail to a new look. This change will happen automatically. For now, users have the option of testing the new look and are able to revert to the old look temporarily. Since gBear is Barnard’s implementation of Google Apps for Education, the look of gBear will also change. For more information on Google’s new look, please visit https://mail.google.com/mail/help/intl/en/newlook.html.
PROBLEMS WHEN USING INTERNET EXPLORER 8 WITH GOOGLE’S NEW LOOK
BCIT is aware of an incompatibility issue with Google’s new interface and Microsoft’s Internet Explorer 8, which results in overlapping links and images. BCIT suggests using Firefox or Chrome for an optimal gBear experience.

WITH gBEAR CALENDAR, SCHEDULING OFFICE HOURS IS EASY
gBear, Barnard’s implementation of Google Apps for Education, includes a calendaring feature that enables you to set time slots on your calendar for students to reserve. For instructions on how to use “Appointment slots,” please visit http://www.google.com/support/calendar/bin/answer.py?answer=190998.

IT’S SIMPLE TO SCAN AND SEND DOCUMENTS TO STUDENTS
You may email documents to students directly from Barnard’s Ricoh copiers, which are located in all academic and administrative buildings on campus. The Ricoh copiers are linked to the Barnard Directory, enabling you to search for students by first name, last name, department or email address. For more information, please visit http://www.barnard.edu/mail-print-services.

YOU CAN RESET YOUR BARNARD ACCOUNT PASSWORD
Within eBear, you can set up security questions to be answered online whenever you wish to reset the password of your Barnard Account (i.e., gBear, eBear, Barnard Secure wireless). For instructions, please visit http://www.barnard.edu/bcit/access/passwords. Alternatively, you may visit the BCIT Service Desk with your Barnard ID card to have your password reset.

WIRELESS: BARNARD SECURE
While Barnard has implemented the “Barnard Guest” wireless network for visitors to our campus, faculty are encouraged to use the “Barnard Secure” network, which offers security in sending data and the necessary bandwidth for video streaming and conferencing. Before using Barnard Secure for the first time, you must activate your wireless access by simply logging into eBear. This activation does not have to be done from your wireless device. For a list of locations having wireless coverage and for instructions on how to join Barnard’s wireless network, please visit http://www.barnard.edu/bcit/access/internet.

SOFTWARE AVAILABLE FOR HOME, OFFICE, AND LAB COMPUTERS
The software titles listed in the table below are available for your home computer, Barnard-issued computer, and department computer lab. To request a license, please submit a Service Desk ticket at https://webhelpdesk.barnard.edu.

<table>
<thead>
<tr>
<th>Software Title</th>
<th>Operating System</th>
<th>Available For…</th>
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<tbody>
<tr>
<td>Adobe Creative Suite 5.5 Design Premium (includes Acrobat X Pro, Photoshop CS5 Extended)</td>
<td>Windows and Mac</td>
<td>• Home</td>
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<td>• Barnard-issued computer</td>
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<td>Microsoft Office 2011</td>
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Microsoft Office 2010
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<th>Windows</th>
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| • Barnard-issued computer  
• Department Lab  
| • Home |

HOW TO CONTACT BCIT FOR COMPUTING AND NETWORK ASSISTANCE

• Submit a Service Desk ticket at [https://webhelpdesk.barnard.edu](https://webhelpdesk.barnard.edu)
• Send an email to: help@barnard.edu
• Call (212) 854-7172 (or extension 4-7172 from a campus phone)
• Visit BCIT on the first floor of Lehman Hall

From Barnard Library & Academic Information Services

IMATS - CLASSROOM COMPUTER AND AUDIOVISUAL SYSTEMS
If you are a new instructor, or are using a classroom that is unfamiliar to you (including Milbank 405, Krueger Auditorium, which underwent complete renovation during the winter break), please contact IMATS ([imats@barnard.edu](mailto:imats@barnard.edu) or 854-2418) for an orientation to the computer and audiovisual system. Most classrooms are equipped with computers, projectors or large displays, DVD players, and multi-format VHS players. For supplemental AV requests, contact us *at least* 72 hours beforehand. For complex setups, audio or video recordings, or setups in Special Events rooms, we need 14 days notice so that we can schedule appropriate staff.

IMATS - NEW COURSEWORKS
Columbia is in the midst of a two-year transition to a new learning management system. There are hundreds of courses in New CourseWorks already, and five Barnard departments are pioneereering a New CourseWorks migration this semester. You can register for a one-hour Getting Started with New CourseWorks (Sakai) workshop being offered at Barnard on Wed, Jan 18th at 10:30 in the Digital Resource Lab in Lehman-- [for this workshop](#). This workshop is offered regularly at Butler Library: register. There are frequently updated [documentation](#) and [screencasts](#) available for New CourseWorks. Support is available from IMATS, your [Personal Librarian](#) and [CCNMTL](#); contact any of these groups for one-on-one assistance, help with migrating content, and any questions or concerns.

LIBRARY - RENOVATION
Personal Librarians and other library staff have been temporarily relocated. Here is where you’ll be able to find them until sometime in March 2012:

Personal librarians:
Lois Coleman...303 Lehman
Jenna Freedman...207 Lehman
Vani Natarajan...105 Lehman
Lisa Norberg...206 Lehman
Megan Wacha...303 Lehman
Heidi Winston...301 Lehman
Other staff:
Anna Kirtiklis...Media area, 3rd floor
Albert Scott...Circulation area, 1st floor
Nick Wolven...Circulation area, 1st floor
Jun Ye...Circulation area, 1st floor

**ZINES - NEW ARRIVALS CATALOG**
You can create custom searches and RSS feeds in the New Arrivals catalog to see items added to the Barnard and Columbia libraries within a day of their being added to our collection. We add about 25 zines per week. Example: [zines at Barnard, sorted by acquisition date, 60 items per page](#). Ask your Personal Librarian to help you customize a search or a feed for any subject, not just zines!

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**Columbia Technology Ventures (Tech Ventures)**

Columbia Technology Ventures (Tech Ventures) is the technology transfer office of Columbia University and Barnard College. Our mission is to facilitate the transfer of inventions and technologies from the University setting to the marketplace, for the benefit of society on a local, national, and global basis.

Tech Ventures’ staff manages the intellectual property needs of Barnard faculty, staff and students. If you have made a discovery or invention that may have commercial application, need review of a material transfer or confidentiality agreement, want to explore opportunities for industry collaboration, are interested in learning more about starting up a company, or have general questions about intellectual property, entrepreneurship, or technology commercialization, please don’t hesitate to contact us. For fastest response, submit your inquiry at techventures@columbia.edu.

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**From Communications**

**WEB STORIES**
Faculty members are invited to contact webeditor@barnard.edu with ideas for possible web stories or video features. We are particularly interested in news about exciting research opportunities, especially those involving student/faculty collaborations. Please also keep us apprised of any major awards, publications or other newsworthy achievements for yourself, your colleagues and your students.

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**From the Office of Institutional Support**

We wish you a Happy New Year!

**UPDATES:**
The Council of Undergraduate Research is having workshops in February. Here’s more information on the dates and what’s covered: [http://www.cur.org/12curdialogues/12cd.html](http://www.cur.org/12curdialogues/12cd.html)

**ARTICLE OF INTEREST:**
“New Budget Rules Say University Must Pay More of Researcher’s Salaries”:
GRANT TIP OF THE MONTH:
It’s a New Year which means new changes for funding agencies and foundations. Be sure to read the latest solicitations, program guidelines, and proposal submission guides. For example, NSF is starting to ask for more preliminary proposals which have their own set of guidelines. When in doubt contact the program officer, or contact us and we will be more than happy to assist. Here’s to a prosperous year of grants!

UPCOMING GRANT DEADLINES

General Interest:
Spencer Foundation Grant
Deadline: Feb 10, 2012

Humanities:
American Philosophical Society Library Resident Research Fellowship
Deadline: March 1, 2012

Sciences:
National Science Foundation Creative Research Awards for Transformative Interdisciplinary Ventures (New!)
Deadline: Applications due by June 15, 2012

For more new grant opportunities, please visit our Faculty Grants website.

From Mail Services

FEDEX TIP
When sending FedEx letters or packages to a business, do not request a signature. FedEx always collects signatures from businesses, so you can save the signature fee charge.

POSTAGE RATE INCREASE
Domestic postage rates go up on January 22. The 1 oz retail letter rate goes up to $.45 and the postcard rate rises to $.32. Go to the Useful Links section of the Mail Services web site for easy connections to current postage rates, zip code look-up, shipping tools, and other helpful USPS web sites. Other links connect you to tracking services and information on the correct international address format for every country.

From Pre-College Programs

SUMMER OPPORTUNITIES FOR HIGH SCHOOL STUDENTS
The Office of Pre-College Programs invites you to learn more about Barnard’s Pre-College Programs for high school students! These programs provide an opportunity for high school students from around the country and the world to discover the challenges of college life and the excitement of this great city. Barnard’s Pre-College Programs are coed (with the exception of the Young Women's Leadership Institute, which is female-only), and are geared toward students who are intellectually prepared for college-level work and will have completed the tenth or eleventh grade by June 2012. Interested students can apply to one of our four programs: the four-week Summer in the City program, the one-week Liberal Arts
Intensive program, the one-week Dance in the City program, or the Young Women's Leadership Institute (women only).

SUMMER 2012
Summer In the City: June 24 - July 21, 2012
Liberal Arts Intensive: June 24 - June 29, 2012
Dance in the City: July 8 - July 15, 2012
Young Women's Leadership Institute: July 8 - July 15, 2012

To learn more about summer programs you may visit our website at www.barnard.edu/precollege. Since students are admitted to the program on a rolling basis, early application is advised. Space is limited and our programs fill quickly.

The Office of Pre-College Programs offers a discount for the children of Barnard faculty and staff to encourage your daughters and sons to attend our pre-college programs. We offer a 50% reduction on tuition expenses. Please be aware that a discount is not available on room and board but commuters are invited to apply to the one and four-week programs (YWLI is residential-only).

If you have any questions, please contact Kate Matzkin at: x48866, pcp@barnard.edu, 235 Milbank Hall

**Upcoming Events**

**To Mines and Markets: Indigenous Migration in Colonial Mexico**
A lecture by Dana Velasco Murillo
Sulzberger Parlor, 3rd Floor Barnard Hall
Thursday, January 26, 2012

**Guest Workers, Temporary Labor & the Future of American Immigration**
A lecture by Immanuel Ness
Sulzberger Parlor, 3rd Floor Barnard Hall
Tuesday, January 31, 2012

**Athena Film Festival 2012**
A Celebration of Women and Leadership
Barnard Campus
February 9 - February 12, 2012

**Voices of a Women's Health Movement**
Sulzberger Parlor, 3rd Floor Barnard Hall
Wednesday, February 15, 2012

**Not Feeling At Home: Migration, Belonging, and Nostalgia in Western Europe and the U.S.**
A lecture by Jan Willem Duyvendak
Sulzberger Parlor, 3rd Floor Barnard Hall
Tuesday, February 21, 2012

**Is Public School A Public Good Or A Shoestore?**
A lecture by Diane Ravitch
James Room, 4th Floor Barnard Hall
Tuesday, February 21, 2012

**Power Talks with Mary Kay Henry**
A Lecture with Mary Kay Henry
Barnard College, Sulzberger Parlor, 3rd Floor Barnard Hall
Wednesday, February 22nd, 2011

**A Question of Methodology: Feminist Studies of Gender and the State in Contemporary Iran**
A conversation with Shirin Saeidi and Kristin Soraya Batmanghelichi
James Room, 4th Floor Barnard Hall
Thursday, February 23, 2012

**Reimagining Equality**
A lecture by Anita Hill
Event Oval, The Diana Center
Monday, February 27, 2012

**Israel & Its Neighbors: An Insider’s View**
A lecture by Ido Aharoni
Event Oval, The Diana Center
Wednesday, February 29, 2012

**How To Get From There To Here**
A conversation with Elizabeth Streb and Nancy Dalva
Julius S. Held Auditorium 304 Barnard Hall
Wednesday, February 29, 2012

**Tales of Hoffmann**
An opera by Jacques Offenbach
James Chapel, Union Theological Seminary
Friday, March 2, 2012

**The Egg-Layers**
Glicker-Milstein Theatre
3/1 & 3/2 at 8 PM, 3/3 at 3 & 8 PM

**Vulnerability: The Human and the Humanities**
The Scholar & Feminist Conference 2012
Registration begins at 9 AM in Barnard Hall Lobby
Saturday, March 3, 2012

**Public Space & Public Consciousness**
A lecture by Michael Kimmelman
Event Oval, The Diana Center
Tuesday, March 6, 2012
For upcoming events and more details see the Barnard website.

Newsbriefs
