From the Provost...

Congratulations!

Promoted to Associate Professor with tenure:
- Elizabeth Bernstein, Women’s Studies
- Paul Kockelman, Anthropology
- Nara Milanich, History
- Randall Reback, Economics
- Lisa Son, Psychology

Appointed Associate Professor with tenure:
- Janna Levin, Physics and Astronomy

Appointed Professor with tenure:
- Tina Campt, Women’s Studies
- Yvette Christiansë, English and Africana Studies

Promoted to full Professor:
- Nadia Abu El-Haj, Anthropology
- Sheri Berman, Political Science
- Christian Rojas, Chemistry
- Alexander Cooley, Political Science
- Alan Dye, Economics

Promoted to Professor of Professional Practice:
- Kadambari Baxi, Architecture
- John Miller, Art History

Promoted to Senior Lecturer:
- Jacob Alexander, Chemistry
- Jessica Goldstein, Biological Sciences
- Terryanne Maenza-Gmelch, Environmental Science

Promoted to Senior Associate:
- Lisa Northrop, Physical Education
FACULTY CHAIR APPOINTMENTS IN 2010-11

The Ann Whitney Olin Foundation Chairs:
Janet Jakobsen, Professor of Women’s Studies, Director of Barnard Center for Research on Women, and Dean for Faculty Diversity and Development

Tow Professorship for Distinguished Scholars and Practitioners:
Alexander Cooley, Political Science
Ann Senghas, Psychology

Reminders

FACULTY RESEARCH MINI-GRANTS
Proposals for internal faculty research grants are due in the Provost’s Office by Friday, October 14, 2011.

SPECIAL ASSISTANT PROFESSOR LEAVE (SAPL)
Those intending to apply for 2012-13 should contact Angela Haddad by email: ahaddad@barnard.edu.

VIRGINIA G. GILDERSLEEVE PROFESSOR
The Virginia C. Gildersleeve Fund contributes to the intellectual life of Barnard College by bringing distinguished visiting scholars, preferably women from abroad, to the Barnard campus. Gildersleeve Professors typically come to Barnard for a single week in which they deliver the traditional public lecture, attend a dinner in their honor, meet classes or informal student groups, and participate in other activities arranged by the hosting academic department(s). Gildersleeve conferences may be presented in a variety of formats, such as symposia, panels, etc.

The Committee encourages early discussion within academic departments and programs of possible candidates and conferences. All departments are welcome to nominate, whether or not they have previously sponsored Gildersleeve Professors or conferences. Nominations are also welcome from Barnard alumnae. The Committee especially encourages joint sponsorship where a candidate or conference would contribute to the intellectual life of several groups or interests on campus.

Guidelines: Nominations for the 2012-13 Gildersleeve Professorship and/or Conference should be submitted to the Provost and Dean of the Faculty by February 15, 2012. Relevant c.v.(s), press clippings, etc. are needed for consideration. Please call the Provost’s Office, x42708 if you have questions.

COMMITTEE ON INSTRUCTION
New Courses for Spring 2012 are due to the Provost’s Office by Monday, October 10, 2011.

INSTITUTIONAL REVIEW BOARD (IRB) APPLICATIONS
IRB applications are due the 1st of each month. Submit your application electronically to Paige West, pwest@barnard.edu. For more information visit the IRB website.

HONOR CODE
From Faculty Meeting, May 1, 2006: III. Report, that at the request of Faculty members on the Honor Board, the Committee on Instruction strongly endorses the recommendation that faculty include information about the Honor Code on their course syllabi and on specific assignments. This information
should indicate how the Honor Code is applicable to the particular course and its assignments. Rationale: while students are aware of the Honor Code, seeing this commitment demonstrated by Faculty in ways that are specific to each course and assignment will ensure that students receive a consistent, clear message about the importance of the Honor Code throughout their careers at Barnard. This will also ensure that Columbia College students who take Barnard classes are aware of Barnard’s Honor Code.

RELGIOUS HOLIDAYS
When planning your syllabi for the 2011-2012 school year, please note religious holidays. The policy on religious holidays, as well as a list of the major religious holidays during the school year, is available on the Provost’s website and attached to this newsletter. Faculty who will be absent from work due to their religious beliefs should consult with their department chair as soon as possible.

TERM PAPERS
The deadline for term papers in a course with a final examination is two weeks before the beginning of the final examination period. Under no conditions should papers in such courses be accepted during the examination period. This regulation is intended to relieve the instructor of the necessity of reading papers while preparing course grades. Undue leniency and other abuses of this regulation place a severe burden on the student as well as the instructor. If necessary, a student may request an extension of time for incomplete course work, though such extensions are granted only for compelling reasons. In a course without a final examination, the deadline for term papers is the last day on which the class meets.

CHANGE OF ADDRESS
If you have moved over the summer, be sure to change your address on eBear. Visit eBear, click on the tab that says ‘My HR’ and then on 'HR forms'. You will see 'Change of Address' on the left bar, be sure to check off 'faculty'.

KEY REMINDERS FOR HIRING
All Barnard and Columbia undergraduate students are hired through the office of Career Development. All other non-faculty hires, including Research Assistants, are handled through Human Resources. All faculty hires – including new and continuing Part-Time Faculty, Teaching Assistants, Lab Associates, Graders and Readers – are handled by the Provost’s Office.

Career Development, Human Resources or the Provost’s Office should be notified when positions become available and before employees begin working; this is essential so that issues regarding titles, salary and employment eligibility can be confirmed and so that employees are paid on time. Check Request forms (the multi-part green forms) should not be used to pay employees. Instead, new hires, including temporary employees, should be handled by the appropriate office above.

A more complete set of hiring procedures is available on eBear at MyHR.

From Columbia Technology Ventures
Columbia Technology Ventures (Tech Ventures) is the technology transfer office of Columbia University and Barnard. Our mission is to facilitate the transfer of inventions and technologies from the University setting to the marketplace, for the benefit of society on a local, national, and global basis.

Tech Ventures’ staff manages the intellectual property needs of Barnard faculty, staff and students. If you have made a discovery or invention that may have commercial application, need review of a material transfer or confidentiality agreement, want to explore opportunities for industry collaboration, are
interested in learning more about starting up a company, or have general questions about intellectual property, entrepreneurship, or technology commercialization, please don’t hesitate to contact us. For fastest response, submit your inquiry at techventures@columbia.edu.

OR

Attn: Jullian G. Jones, PhD, JD
Morningside: (212) 851-0258
80 Claremont Ave., 4th Floor
New York, NY 10027
www.techventures.columbia.edu

From Communications

PROFESSIONAL PORTRAIT SHOTS OF FACULTY
Barnard Communications will be bringing in a photographer on Monday, September 12 and Tuesday, September 13 to take professional portrait shots of faculty. Exact times and location TBA.

Feel free to have an updated portrait taken even if you participated in last year’s photo shoot. You will be able to download the photo file for both professional and personal needs, and these shots will be used to bring consistency to Barnard’s web pages and publications.

If you have questions, contact mediarelations@barnard.edu. Thank you!
Sun Min, Media Relations Director
Alyssa Vine, Media Relations Associate Director

From the Dean of Studies

GRADUATE SCHOOL RECOMMENDATIONS SERVICE
We’re pleased to announce that our graduate school recommendations service now offers faculty members the opportunity to submit recommendations to us electronically. Faculty members who would like to take advantage of this option should send their letters in PDF format, on letterhead, and signed, to: recommendations@barnard.edu. Once we have letters in electronic format, we can send them out electronically or in paper format as part of a student’s dossier, depending on the requirements of each particular application. Faculty members who would prefer to continue sending us recommendations in the traditional way, on paper, may certainly do so. We can then scan the paper letters to create electronic versions.

As always, students should continue to approach you directly to request recommendations, and they should continue to supply you with information indicating whether or not they’ve waived their right to read the letters. When they need to have your letters sent out electronically, they will enter in their online applications, as usual, your name, title, etc.--but then, instead of entering your personal e-mail address, they will enter recommendations@barnard.edu. That way, the electronic prompt will go directly to our recommendations assistant, Mr. Peter John, who will then upload your letter into the student’s application.

We very much hope this new, electronic option will be convenient for you, for our students, and for the institutions to which they apply. If you have any questions, comments, or suggestions, please feel to contact Aaron Schneider.
From the Office of Institutional Support

Welcome back to our returning faculty and a special welcome to our new faculty. We look forward to working with you this coming year. For more information about our office and what we do, please call us at 212-851-0438 and we would be happy to meet with you. You can also visit our website.

UPDATES
The National Endowment for the Humanities has announced that the deadline for the 2011 Summer Stipend Award is September 29, 2011. In order to be eligible for nomination for this award, preliminary applications from faculty should be submitted to Curtis Harris, Manager of Faculty Sponsored Research, Institutional Support no later than 5:00 P.M. on Friday, September 16, 2011. Applications are reviewed and nominees are chosen by the Provost. The maximum number of nominations from an institution is two. For more information on this award, please visit NEH.

Our Pre-Award Workshop will take place in October. Stay tuned for more details.

ARTICLES OF INTEREST
Obama Administration Tightens Rules on Financial Conflicts of Interest in Science
NIH Pledges Action After Review Affirms Racial Gap in Grant Approvals
NSF Announces Public-Private Partnership to Advance Technology

GRANT TIP OF THE MONTH
Our new indirect cost rate is 67.5% on salary and wages. Please make sure you use the new rate for your budgets.

UPCOMING GRANT DEADLINES

General Interest
UNITED STATES INSTITUTE OF PEACE GRANT
Deadline: October 3, 2011

Humanities
AMERICAN COUNCIL OF LEARNED SOCIETIES FELLOWSHIPS
Deadline: September 28, 2011

Sciences
NATIONAL SCIENCE FOUNDATION ALGEBRA AND NUMBER THEORY
Deadline: October 4, 2011

For more new grant opportunities, please visit our Faculty Grants website.

From the Library
Announcements
LGBTQ YOUNG ADULT COLLECTION
Librarians and library school interns have developed a collection of LGBTQ young adult fiction in print, the first of its kind in an academic library. The Barnard LGBTQ YA collection includes novels and short story collections that feature lesbian, gay, bisexual, transgender, queer, and questioning adolescent
characters. We have installed an exhibit in the library lobby to highlight the new collection. Contact Vani Natarajan for more information.

CONSTITUTION LIBRARIANS
This year the Personal Librarian program matched up first year students and librarians based on their constellation. The pairings are as follows:
Fornax—Ellyssa Kroski
Lyra—Megan Wacha
Microscopium—Jenna Freedman
Octans—Lois Coleman
Pictor—Heidi Winston
Pyxis—Vani Natarajan
Telescopium—Lisa Norberg

We also continue to serve academic departments, but there has been some shuffling around of responsibilities. See the Personal Librarians page to find out who your current Personal Librarian is.

MEDIA COLLECTION
Note that Research and Instruction Librarian for Media and the Performing Arts Megan Wacha is the primary contact for faculty media requests: mediacollection@barnard.edu.

COURSEWORKS
Columbia University's transition from CourseWorks to a vastly more feature-rich learning management system is now underway. “New” CourseWorks will be based on Sakai, an open-source application used at over 350 educational institutions. The migration is a big endeavor, and is scoped to take place over the next four school terms beginning Fall 2011.

Most Barnard College and Columbia College departments are slated to migrate in Fall 2012. Please watch your emails for more information.

Newsbriefs

Policy for NEWSBRIEFS
Faculty Newsbriefs announcing the publications, awards, appearances, and other scholarly achievements of Barnard faculty members will begin with the October issue. Newsbrief items should be submitted electronically AFTER the events occur. They should refer to completed accomplishments, e.g., notices of a book or article should appear at the time of publication, rather than when a manuscript is accepted. Also, please note that announcements of new publications should contain complete bibliographical information, cited in standard format. Send newsbriefs by e-mail to the Provost’s Office: provost@barnard.edu.

Policy Statement for Barnard College Newsletter
The Barnard Newsletter is a Barnard College publication issued by the Office of the Provost. Its purpose is to facilitate regular communications among the faculty and the administration and to disseminate announcements of policy and procedures, summaries of reports, invitations to meetings and events, and other statements pertaining to the purposes and operations of the College.
The deadline for Newsletter submissions is 4:00pm on the Friday before the publication date. The Board of Trustees and its committees submit items through the President; Committee chairs and other faculty members submit items through the Provost; Vice Presidents and other administrative officers reporting directly to the President submit items to the Provost’s Office; other administrative officers submit items through the Vice President to whom they report.

**Important Links**

2011-2012 Academic Calendar

Schedule of Meeting Dates (also see attached)

Letter from the Office of Disability Services and the Provost (see attached)

New Barnard Faculty

Faculty on Leave 2010-11

Department Chairs and Program Directors

Department Assistants & Administrators

Policy on Religious Holidays

Emergency Response Information

Classes during Snow & Weather Emergencies
Schedule of Meeting Dates

Faculty Meetings
*Mondays, 4:15-6:00pm, James Room*
The first meeting, on September 12, which is a special meeting for introductions of new faculty, will be held in The Event Oval with a reception following.

| September 12 | February 6 |
| October 3    | March 5    |
| October 31   | April 2    |
| December 5   | May 7      |

Chairs Meetings
*Wednesdays, 12:00-2:00pm, Sulzberger Parlor*

| September 21   | January 18 |
| October 26     | February 1 |
| November 16    | February 29|
|                | March 28   |
|                | April 25   |

Advisory Committee on Appointments, Tenure and Promotion (ATP)
*Thursdays, 12-2pm, 108 Milbank*

| September 22   | January 26 |
| October 6, 13, 20, 27 | February 2, 9, 16, 23 |
| November 3, 17  | March 1, 8, 22, 29 |
| December 1, 8, 15, 22 | April 5, 12, 19, 26 |
|                | May 3      |

Faculty Budget and Planning Committee (FBPC)
*Wednesdays, 12-2pm, 101 Barnard*

| September 14, 28 | January 25 |
| October 12, 19   | February 8, 22 |
| November 2, 9    | March 21   |
| December 7, 14   | April 4, 18 |
|                | May 9      |

Committee on Instruction (COI)
*Mondays, 4:10-6pm, 502 Diana*

| September 19    | January 30 |
| October 17, 24  | February 13, 27 |
| November 14, 28 | March 19, 26   |
| December 12, 19 | April 16, 30  |

Committee on Faculty Governance and Procedures (FGP)
*Tuesdays, 12:15-1:45pm, 227 Milbank*

| September 13, 27 | January 31 |
October 11, 25  February 14, 28  
November 15, 29  March 20, 27  
December 13  April 10, 24  
                      May 8  

**Grants Committee**  
* Tuesdays, 10-11:30am, 214 Milbank  

November 1  February 21  
December 13  April 17  

**Barnard Library and Academic Information Services (BLAIS)**  
* Wednesdays, 4:30-5:30pm, 201 Lehman  

October 12  February 15  
November 16  March 14  
December 14  April 11  

**Committee on Programs and Academic Standing (CPAS)**  
* Thursdays, 12-2pm, 214 Milbank  

September 15, 22  TBD  
October 6, 20  
November 3, 17  
December 1, 15  

**Faculty Committee on Internationalization**  
* Fridays, 10:30-12pm, Mehler Parlor  

September 16  January 13  
October 14  February 10  
November 18  March 2  
December 9  April 13
September, 2011

Dear Colleague:

At the beginning of each semester, we write to each of you about how faculty can assist students with disabilities in securing necessary classroom accommodations. Some students, especially those with invisible disabilities, may be hesitant to approach faculty members to discuss openly their disabilities and possible accommodations needed. We have found that the statement below helps to bring about better communication between students and faculty on disability-related matters.

“Students with disabilities who will be taking this course and may need disability-related accommodations are encouraged to make an appointment to see me as soon as possible. Disabled students who need test or classroom accommodations must be registered in advance with the Office of Disability Services (ODS) in 105 Hewitt.”

Please include this statement in all course syllabi; an additional in-class announcement would also be helpful as a reminder for students to take responsibility for their disability-related needs.

Thank you for your support of our students with disabilities at Barnard. We appreciate your cooperation.

Sincerely,

Susan E. Quinby
Director
Office of Disability Services

Paul E. Hertz
Acting Provost

SEQ/sml

ODS 8/11