L COURSE PERMISSION FORM

Student should fill out this entire form (except for instructor’s and Registrar’s signatures), obtain instructor’s signature, and bring the entire form to 107 Milbank.

From Instructor, to the Barnard Registrar:

Date: ___________________________

Please allow ______________________ to enroll in my class:

☐ although it has reached its maximum enrollment.
☐ she is qualified to take this class.
☐ she has permission to do so.

Course: Subject: ___________ Course Number: ___________ Section: ___________
(example: CHNSW 1102 05)

Call Number: _______________
(example: 34209)

________________________________________________   ______________________________________
(Signature and printed name of instructor)

From Student to the Barnard Registrar:

I have entered the call number for the above L course on my eBear program.

When I clicked on the ADD button in the L Course Signup area, I got the following error message in the L Course area of eBear:

_______________________________________________________________

________________________________________________ ______________________

Signature of student                UNI

From Barnard Registrar to: (student’s name): __________________________________________

Course: _________________________ should appear on your eBear program (in List of Courses) after 12 noon tomorrow. If it does not, be sure that you have added the call number in the upper grid of boxes and then please click on ADD in the L course area of your eBear program. Check back with the Registrar’s Office if there is a problem.

Please ask your adviser to approve (or re-approve) your program after the course shows up in List of Courses.

Signature of Registrar’s Staff Member: ____________________________