2018 Winter Break Housing Coach / Supervisor/ Advisor Form

In order for requests for Winter Break Housing to be considered, students must provide a valid reason to be in residence during this time. If your reason for requesting Winter Break Housing involves a varsity sports team, a Senior Thesis, and/or working for or with others in any capacity, you must ask your coach, supervisor, faculty member, advisor, etc. to fill out this form for you. It will be your responsibility to ensure that this form is received before the deadline (4pm, Monday, December 3, 2018). This form must be received in addition to submitting the Winter Break Housing Request Form on the Barnard Housing Portal.

<table>
<thead>
<tr>
<th>Student Name</th>
<th>Student ID</th>
</tr>
</thead>
<tbody>
<tr>
<td>Building &amp; Room #</td>
<td>UNI</td>
</tr>
<tr>
<td>Date(s) Requesting to be in Campus Housing</td>
<td>Class Year</td>
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</tbody>
</table>

Below to Be Filled Out by Coach / Supervisor / Advisor / Etc.

Barnard College’s res halls close for Winter Break at 9am on Friday, December 21, 2018, and do not reopen until 9am on Thursday, January 17, 2019. Approval for residence during Winter Break Housing is not guaranteed and approval should not be assumed. Submission of this form does not guarantee that this student’s request will be approved.

Your Name

Title / Organization

Student’s role in your organization

Dates you are requesting (b/w Dec 21, 2018 – Jan 17, 2019) for this student to report to your location to work/etc.

What function(s) are you requesting this student to perform during this time period?

Why must this function be performed during the time period requested?

Is there anyone else within your organization who can perform this function during the dates requested?

Please explain in detail why you are requesting for this student to be in residence b/w Dec 21 – Jan 17: Please attach additional pages or documentation as necessary.

Coach/Supervisor/Advisor/Etc. Signature Date

Last revised 10/26/2018