Permission Form for Minors in the Residence Halls

- This permission form is required for any person between the ages of 13 - 16 years old to visit a Barnard or Columbia student living in a Barnard Residence Hall without their parent or legal guardian being present.
- No person under the age of 13 is permitted to enter any Barnard College owned or operated residence hall without their parent or legal guardian present at all times (and may not stay overnight in the residence halls).
- This permission form must be submitted no later than 12noon on the business day (Monday-Friday) prior to the minor’s visit, otherwise the minor will not be permitted access to the campus or residence hall.
- When a minor visits without their parent or legal guardian, they must be accompanied by their student host at all times while they are in the residence hall(s) or on campus. Only one student may be designated as the host.
- Guests are subject to all College, local, state, and federal laws. Violations of policies by minor guests can result in parental notification, required vacating of College premises, and/or loss of the host’s guest privileges.
- Guests may visit for no more than 3 consecutive nights (and no more than 6 nights in a 30 day period).
- Minors may not visit during Fall Break, Thanksgiving Break, Winter Break, Spring Break, or May & August Interim (please see the Residential Life & Housing calendar at https://barnard.edu/reslife/calendar for these & other important dates).
- This form may be completed and signed only by the minor’s parent or legal guardian.

(One guest per form. Requests for siblings, etc. must be submitted via a separate form for each individual)

<table>
<thead>
<tr>
<th>Minor's Name</th>
<th>Age &amp; Date of Birth</th>
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<tbody>
<tr>
<td>Arrival Date &amp; Time</td>
<td>Departure Date &amp; Time</td>
</tr>
<tr>
<td>Student Host</td>
<td>Host's Email</td>
</tr>
<tr>
<td>Residence Hall &amp; Room #</td>
<td>Host's Cell Phone</td>
</tr>
</tbody>
</table>

Parent / Legal Guardian’s Name

<table>
<thead>
<tr>
<th>Home Address</th>
<th>City / State / Zip</th>
</tr>
</thead>
<tbody>
<tr>
<td>Email</td>
<td>Home &amp; Cell Phone</td>
</tr>
</tbody>
</table>

Does the minor have any medical conditions that we need to be aware of?

As this minor’s parent or legal guardian, I grant permission for the minor named above to visit the residence halls at Barnard College. I understand that there are no window guards present in the buildings and that the student host is completely responsible for the welfare of this minor.

Parent / Legal Guardian Signature Date

Please fax this form to 212-854-1561 or email a scanned JPG/PDF of the completed form (with your handwritten signature) to housing@barnard.edu no later than 12noon on the business day (Monday-Friday) prior to the date of visit.

Staff Use Only

Date & Time Received Approved By

Received via [ ] In Person [ ] Email [ ] Fax [ ] Mail Permission Expires on

Last revised 10/5/2018