SPRING 2015

Program Planning Meeting for Sophomores
Spring Semester—Finishing Up

• Spring Break
• Upcoming Academic Deadlines
• Final Exams
• Advance Program Filing for Fall 2015
• Major Declaration
• Planning for Summer and Beyond
Spring Break—No Classes!

• Saturday, March 14 to Sunday March 22
Upcoming Academic Deadlines

- Tuesday, February 24 at 4:30 pm

- Last day to **drop** a spring 2015 course
  - Need adviser approval
  - Must submit signed form to Registrar’s Office
  - May not drop below 12 points—housing and financial aid consequences
  - Satisfactory Academic Progress (SAP) requirement
Upcoming Academic Deadlines (cont.)

• Thursday, March 26 (all day)

• Last day to declare a course **Pass/D/Fail**
  – Through myBarnard
  – Does not need adviser approval (but before electing this option, you should seek advice from your adviser or class dean)
  – Irreversible after the deadline, unless need the course for the major or minor (uncovered only at the end of senior year)
Upcoming Academic Deadlines (cont.)

• Thursday, March 26 at 4:30 pm

• Last day to **withdraw** from a course
  – Requires adviser’s signature on a form
  – Must submit signed form to Registrar’s Office
  – May not withdraw and fall below 12 points
  – SAP requirement
Final Exams

**Required Reading Period**

Tuesday, May 5 to Thursday, May 7

**Final Exam Schedule posted online**

Friday, May 8 to Thursday, May 14

Check exam schedule before making travel arrangements

Exam hardship → Registrar’s Office

Deferred exam → instructor and Deans Office

**Incomplete procedures—papers/assignments**

Instructor’s permission on form
Advance Program Filing for Fall 2015

- **Monday, April 6 - Monday, April 20**—Program filing period
  - Need adviser approval by the deadline
  - L-course sign-up: **April 13-17** (reverse class order)
  - Special procedures for certain Barnard courses
    - Psychology lottery—labs/statistics—through myBarnard
      - **April 2-8**, Results posted on **Friday, April 10**

- **Academic Department Program Planning Meetings**
  - Meet faculty in the departments
  - Learn about different major tracks
  - Preview of fall courses
  - Find out about other academic opportunities, i.e., research
Major Declaration

• Major Declaration Deadline: **March 2, 2015**
• Obtain major form from Registrar’s Office or website: [http://barnard.edu/sites/deult/files/majorformonlinefeb13.pdf](http://barnard.edu/sites/deult/files/majorformonlinefeb13.pdf)
• Meet with current adviser to complete lower half of the form—go over online degree audit
• Meet with the Chair or departmental representative to be assigned a major adviser and complete top half of the form
• Submit completed form to the Registrar’s Office
• Special/combined major must meet with class dean
• May not study abroad in junior year if haven’t declared major
Planning for Summer and Beyond

• Taking summer courses—"Summer Course Approval" form at Registrar’s Office

• Study Abroad—semester/summer (http://www.barnard.edu/studyabroad)
  Dean Gretchen Young (Office of International Programs)

• Looking ahead to junior year (http://www.barnard.edu/dos/academic-advising/scholarships-fellowships)
  Junior Class Dean Jim Runsdorf

• How do I explore different career options? Is there still time to find work or an internship for this summer? Funding for unpaid internships (http://www.barnard.edu/cd)
  Adeline Medeiros/Victoria Passarella (BCD)
Check the Sophomore Blog for Announcements of Deadlines, Programs and Opportunities:

http://barnardsophomoreyear.blogspot.com/